

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, APRIL 13TH, 2020

The City Council of the City of West Columbia, Texas, convenes this the 13th day of April, 2020, at 7:00 p.m. in a regular meeting held by Zoom telephone and video conference in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus/COVID-19.

1. INVOCATION & PLEDGE. Invocation given and pledges led by Walker.
2. ROLL CALL. City Attorney Derra Purnell called the roll of the Council.
 Present: Mayor Kincannon, Aldermen Thomas, Tindol, Maynor, Walker and Biedenfeld. Also present were City Manager Sutherland, City Secretary Kuban and City Attorney David Olson.
 Absent: None.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and asked citizens to "Stay Home and Stay Safe".
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – * Telecommunications ROW access fees increased from \$.51 to \$.52. * Ground storage tank no. 2 was drained and inspected. It is in need of either maintenance or replacement and could use engineering advice. The jet truck has been delivered and is being financed through Prosperity Bank. * Utility billing has been suspended for approximately 40 commercial accounts due to COVID closures. Billing will be resumed after reopening. Late penalties have been waived and online payment fees are being absorbed by the City. * General Land Office grant for sewer line project on Lee and S. 12th St. area is in the design phase. * City's CDBG allotment of \$190,000 will be focused in the remaining areas of S. Mattson and S. Ringgold complimenting the GLO project. * Chief Odin has submitted documentation for the Department of Justice grant in addition to applying for personal protective equipment and sterilization equipment. * 2016 Flood event resulted in city expenses of \$136,391.31 with FEMA reimbursing \$99,510.68 with another small amount possibly being funded. * City events Kidfish and City-Wide Cleanup have been postponed or cancelled due to COVID. The Rotary Shrimp Boil has been cancelled and the Chamber San Jacinto Festival has been postponed as well. * City offices will be closed for Good Friday on April 11.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
 - B. CITY TREASURER'S REPORT. Report was submitted in Council packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
 - E. FIRE MARSHAL REPORT. Report was not included in Council packet.
 - F. FIRE DEPARTMENT REPORT. Report was submitted in Council packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council packet.
 Motion was made by Walker and seconded by Biedenfeld to approve the reports that were submitted. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. PUBLIC HEARING – APPLICATION FOR MIXED BEVERAGE RESTAURANT PERMIT WITH FOOD AND BEVERAGE CERTIFICATE FOR MARGARITA JONES TEX MEX CANTINA LOCATED AT 400 E. BRAZOS AVENUE, WEST COLUMBIA, TEXAS 77486: Kincannon opened the public hearing at 7:14 p.m. for discussion of

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Margarita Jones Tex Mex Cantina's liquor license. There were no public comments or questions so the public hearing was closed and open meeting reconvened at 7:15 p.m.

9. NEW BUSINESS.

- A. CONSIDER AUTHORIZING CITY SECRETARY'S SIGNATURE ON APPLICATION FOR MIXED BEVERAGE RESTAURANT PERMIT WITH FOOD AND BEVERAGE CERTIFICATE FOR MARGARITA JONES TEX MEX CANTINA LOCATED AT 400 E. BRAZOS AVENUE, WEST COLUMBIA TX 77486: Motion was made by Biedenfeld to authorize the City Secretary's signature on the Mixed Beverage Restaurant permit with Food and Beverage Certificate for Margarita Jones Tex Mex Cantina. Motion was seconded by Walker and all voted Aye.
- B. CONSIDER SUBDIVISION OF A PORTION OF THE SOUTH KAISER TRACT, CR 457 – RONALD W. CARROLL: It was discussed that the battery plant company purchasing Mr. Carroll's property had requested an additional acre in case of drainage issues. Motion was made by Walker and seconded by Biedenfeld to approve the subdivision. All voted Aye.
- C. CONSIDER SUBDIVISION OF A PORTION OF JH BELL ABSTRACT 40, S. 14TH ST. – DONALD AND BONNIE BOGY: It was discussed that the Bogy's were requesting the subdivision of a 5.496 acre portion of their property for their son and daughter-in-law, Justin and Nicole Bogy, to purchase and build a home on. Justin Bogy was logged into the meeting to answer any questions. Motion was made by Walker and seconded by Biedenfeld to approve the subdivision. All voted Aye.
- D. CONSIDER PETITION FOR VOLUNTARY ANNEXATION AND RESOLUTION SETTING TWO PUBLIC HEARINGS – 5.496 ACRE PORTION OF JH BELL ABSTRACT 40, S. 14TH ST. BY DON AND BONNIE BOGY: The Bogy's are also requesting to annex the subdivided property that will be sold to their son. Walker inquired about city services being present and it was reported they are existing. Walker then made a motion to adopt the resolution and have staff set dates for the required public hearings that was seconded by Tindol. After discussion regarding dates, he amended his motion to adopt Resolution No. 529 setting first public hearing for May meeting 11th and June 8th with ordinance to be adopted at the June meeting. Motion was again seconded by Tindol and all voted Aye.
- E. DISCUSS, CONSIDER AND ADOPT RESOLUTION TO DESIGNATE AUTHORIZED SIGNATORS FOR THE HURRICANE HARVEY INFRASTRUCTURE CDBG DISASTER RECOVERY PROGRAM CONTRACT 20-065-072-C199: Motion was made by Walker and seconded by Tindol to adopt Resolution No. 530 designating signators for the Hurricane Harvey Infrastructure CDBG-DR program contract 20-065-072-C199. All voted Aye.
- F. DISCUSS, CONSIDER AND APPROVE RESOLUTION ADOPTING REQUIRED CDBG-DR CIVIL RIGHTS POLICIES: Motion was made by Walker and seconded by Tindol to approve Resolution No. 531 adopting required CDBG-DR Civil Rights policies. All voted Aye.
- G. CONSIDER RESOLUTION SUSPENDING CENTERPOINT GAS RATE INCREASE: Motion was made by Tindol and seconded by Biedenfeld to adopt Resolution No. 532 suspending CenterPoint gas rate increase. All voted Aye.
- H. CONSIDER RESOLUTION DENYING TEXAS-NEW MEXIO POWER CO. ELECTRIC RATE INCREASE: Motion was made by Tindol and seconded by Walker to

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adopt Resolution No. 533 denying Texas-New Mexico Power Co. electric rate increase.
All voted Aye.

- I. CONSIDER ADVERTISING FOR PROPOSALS FOR CITY ENGINEER: Sutherland reported that there were several upcoming projects needing engineering and that a firm was needed on contract to answer daily questions, etc. After further discussion of whether a retainer would be necessary and Olson recommending a pay per project agreement. Sutherland to move forward with advertising for RFPs. No motion necessary.
 - J. DISCUSS AND CONSIDER UTILIZATION OF SAN JACINTO ROOM AS VISITOR'S CENTER: New Chamber of Commerce CEO/President LaBonne Casey logged into the meeting to make a proposal to utilize the San Jacinto Room to house the Chamber office and use the remainder for a Visitor's Center. Kincannon reported that the Chamber had a history of sharing City facilities for office space in the past. After further discussion of her vision of bringing the Chamber and the City together to make West Columbia a destination location, Biedenfeld suggested a formal proposal be submitted. City Attorney Olson advised that he will work with Sutherland to iron out the details. No action necessary.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 7:46 P.M.


LAURIE B. KINCANNON, Mayor

ATTEST:



KELLI R. KUBAN, City Secretary