

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, AUGUST 10TH, 2015

The City Council of the City of West Columbia, Texas, convenes this the 10th day of August 2015, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 - Present: Mayor Kincannon, Aldermen Thomas, Maynor, Walker and Biedenfeld.
 City Manager Sutherland, City Secretary Kuban and City Attorney Griggs.
 - Absent: Aldermen Tindol.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and there were no presentations.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – Parks and Recreation board are hosting a basketball tournament benefitting Dixon park and the city pool will close for the season on August 15th; Well no. 2 is back in service; Well no. 4 water test results are still pending and the USRDA application process is still being completed. Prosperity Bank will fund interim financing; Dance Drive resurfacing project is scheduled to begin on August 17th and be completed prior to school starting; TxDOT sidewalk project plans have been received and are being reviewed. Bids are planned for fall. Green space or edge of curb placement was discussed.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).
 - B. CITY TREASURER'S REPORT. Report was submitted in Council's packet.
 - C. POLICE DEPARTMENT AND ANIMAL CONTROL REPORT. Reports was submitted in Council's packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council's packet.
 - E. FIRE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - F. CODE ENFORCEMENT AND FIRE MARSHAL REPORT. Reports were submitted in Council's packet.
 - G. CEMS. Report was submitted in Council's packet.
 - H. PUBLIC WORKS REPORT. Report was submitted in Council's packet.
 - I. CONSIDER EDC BUSINESS INVENTIVE GRANT FUNDING RECOMMENDATIONS.
 - J. CONSIDER HOT ADVISORY BOARD FUNDING RECOMMENDATIONS.
 Motion was made by Walker to approve all consent agenda items including approval of EDC Business Incentive Grants for property improvements for Smokin' R BBQ and sign improvements for Madeline's and The Carta Valley Market and HOT funding recommendations for the Chamber, Museum and City. The motion was seconded by Biedenfeld and all voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. NEW BUSINESS:
 - A. CONSIDER APPROVING LIFT STATION IMPROVEMENT CHANGE ORDER NO. 1 BY MATULA & MATULA: It was discussed that a 6" pipe was placed instead of an 8" pipe in the bid and the additional fees are for the increase in costs between the two

sizes only. Walker made motion to approve Change Order No. 1, seconded by Thomas. All voted Aye.

- B. CONSIDER APPROVING LIFT STATION IMPROVEMENT PAY REQUESTS NOS. 3 AND 4 BY MATULA & MATULA: Motion was made by Walker to pay requests Nos. 3 and 4 by Matula & Matula for the completion of the lift station projects, including the change order. Motion was seconded by Biedenfeld and all voted Aye.
- C. CONSIDER APPROVING CDBG WATER LINE PROJECT CHANGE ORDER NO. 1 BY MATULA & MATULA: A change order was submitted for additional costs only for clean up on quantity of 6" and 2" main and some extra work items. These additional expenses will be funded by the city. Ditch work project will be scheduled in the future. Thomas made motion to approve Change Order No. 1, seconded by Biedenfeld and all voted Aye.
- D. CONSIDER APPROVING CDBG WATER LINE PROJECT PAY REQUESTS NOS. 2 AND 3 BY MATULA & MATULA: Motion was made by Walker, seconded by Thomas to approve pay requests nos. 2 and 3 by Matula & Matula for final on CDBG project. All voted Aye.
- E. CONSIDER UTILITY ACCOUNT ADJUSTMENT FOR 301 S. COLUMBIA DR. BY HECTOR DOMMENECH, OWNER: Motion was made by Biedenfeld, seconded by Walker to approve utility account adjustment of \$321.41 for Hector Dommenech, owner of A Place for Grace. All voted Aye.
- F. CONSIDER PETITION TO DESIGNATE E. JEFFERSON AS AN AREA ALLOWING MOBILE HOMES: Previous variance requests being denied were discussed. Motion was made by Walker to deny a request for a mobile home to be located on E. Jefferson. Motion was seconded by Biedenfeld and all voted Aye.
- G. CONSIDER APPOINTMENT RECOMMENDATION OF RESERVE POLICE OFFICER: Chief Odin made recommendation for appointment of Isreal Guerra to the reserve police force. He has six years experience and is bi-lingual. Motion was made by Biedenfeld, seconded by Walker to approve the appointment of Isreal Guerra to the reserve police force. All voted Aye.
- H. CONSIDER 2014/15 FY BUDGET AMENDMENT NO. 1: Motion was made by Walker, seconded by Thomas to approve budget amendment no. 1 for FY 2014/15. All voted Aye.
- I. DISCUSS AND PROPOSE A 2015 TAX RATE: It was reported that anything above the effective rate would trigger two public hearings. The effective tax rate is the rate that would bring in same amount of revenue. Walker suggested the rate could be decreased by ½ cent and still result in an increase in revenue. If a lower rate is proposed, council can not vote for anything higher. Walker made motion to propose a rate of .8300/\$100 and set two public hearings for August 24th and August 31st at 7p.m. Biedenfeld seconded the motion and all voted Aye.
- J. CONSIDER BUILDER/DEVELOPMENT PROPOSAL BY METROSTUDY: It was reported that the mayor and city manager had been invited to attend a luncheon at Columbia Lakes with a developer that shared the MetroStudy. It is a study that all developers and financial institutions rely on. The study can not be funded by EDC as it is for residential and not retail. The cost of the study is \$13,850. Motion was made by

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Walker, seconded by Thomas to approve the hire MetroStudy. All voted Aye. They will complete their proposed study upon a retainer payment of \$6,925.

- K. CONSIDER AUTHORIZING BIDS FOR WELL NO. 4: It was discussed the bids would be received and open on September 10 and awarded at the September 14th meeting. Motion was made by Biedenfeld and seconded by Thomas to authorize the advertisement of bids for the drilling of Well No. 4. All voted Aye. City engineer David Sheblak was present and it was further discussed that the new location of the Jackson St./S. 17th area had the possibility of doubling production. The water quality report is pending. The completion time frame is estimated at approximately four months. Sheblak feels strongly that the city will qualify for funding.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 7:42 P.M.


LAURIE B. KINCANNON, Mayor

ATTEST:


KELLI R. KUBAN, City Secretary