

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, NOVEMBER 14th, 2011

The City Council of the City of West Columbia, Texas, convenes this the 14th day of November 2011, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 - Present: Mayor Kincannon, Aldermen Thomas, Schwebel, Walker and Tindol. City Manager Sutherland, City Secretary Kuban and City Attorney Griggs.
 - Absent: Gilbert.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS:
 - Kincannon greeted those present and reported the Columbia Roughnecks would be playing in Calallen and Tindol invited the public to attend the Christmas festivities on December 3rd.
4. CITIZENS' COMMENTS: Mr. Michael Lynch commented on Action Assets mobile home park.
5. CITY MANAGER'S REPORT: Sutherland reported on the Hwy 35 downtown sidewalk project; Hwy 36 overpass; success of Trick or Treat in the Park and the resignation of Parks Board Chairman Kelli Coburn; Street resurfacing projects and issues; Completion of the Hwy 36 water line project and forthcoming financial report; Fair Housing Activity Project and applications; Office holiday closings.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).
 - B. CITY TREASURER'S REPORT. Report was submitted in Council's packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council's packet.
 - E. FIRE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - F. CEMS. Report was not included in Council's packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council's packet.
 - H. TAX ABATEMENT REVIEW.

Schwebel requested that the Treasurer's report be removed from consent agenda. Motion was made Schwebel, seconded by Thomas and was duly adopted to approve all Consent Agenda items consisting of approval of remaining department reports and a review of the current tax abatements. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: Schwebel inquired about the large percentage of budget allocation in the legislative department and it was reported to be a result of insurance premiums being due at the beginning of the fiscal year. Motion to approve the City Treasurer's report was made by Schwebel, seconded by Tindol. All voted Aye.
8. PUBLIC HEARING – TEXAS GENERAL LAND OFFICE'S DRS NON-HOUSING PROGRAM PARTICIPATION: Mayor Kincannon closed the regular meeting and opened the public hearing at 7:20 p.m. She stated that the Texas General Land Office requires as a part of the disaster relief funding process that a public hearing be held. There were no public comments. Kincannon closed the public hearing and reconvened the open meeting at 7:21 p.m.
9. OLD BUSINESS:
 - A. CONSIDER CONVENIENCE AND INSPECTION FEE ORDINANCE: Motion was made by Walker, seconded by Schwebel and Ordinance No. 604 was duly adopted captioned as:
 AN ORDINANCE FOR THE CITY OF WEST COLUMBIA, TEXAS

AMENDING THE MINIMUM INSPECTION FEE ON FILE IN THE CITY SECRETARY'S OFFICE PURSUANT TO SECTION 4-87(a) OF THE CODE OF ORDINANCES FROM \$15.00 TO \$20.00; AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES BY ADDING ARTICLE XI ENTITLED CREDIT CARD PAYMENTS; PROVIDING FOR THE REPEAL OF ALL ORDINANCES, RESOLUTIONS, OR POLICIES OF THE CITY OF WEST COLUMBIA TO THE EXTENT THEY ARE INCONSISTENT OR IN CONFLICT WITH THIS ORDINANCE; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

All vote Aye.

- B. CONSIDER CAPITOL OF TEXAS PARK OWNERSHIP AND MANAGEMENT AGREEMENT: It was reported that the sub-committee of Walker, Schwebel, Griggs and Sutherland met with the director of the Community Foundation to propose 20% of money earned be used for a management fee and the city be able to apply for capital project funding from the endowment. Motion was made by Schwebel, seconded by Thomas to authorize Mayor Kincannon to execute agreement. All voted Aye.
10. NEW BUSINESS:
- A. CONSIDER WATER & SEWER IMPROVEMENT CHANGE ORDER NO. 1: Motion was made by Walker, seconded by Thomas to approve change order no. 1 of water and sewer improvement decreasing contract amount by \$17,345.58. All voted Aye.
- B. CONSIDER MATULA & MATULA PAY REQUEST NO. 2: Motion was made by Schwebel, seconded by Thomas to approve Matula & Matula pay request no. 2 in the amount of \$102,190.65. All voted Aye. Walker made recommendation to return the unused portion of bond revenue to expedite pay off.
- C. SOLID WASTE FUEL ADJUSTMENT RATE INCREASE: Waste Connections representative, Johnny Smith, was present to discuss the CPI and fuel adjustment rate increase effective January 1, 2012. Council discussed whether to absorb the .75 rate increase or absorb the cost. The level of service was commended by council, but an issue of trucks effect on asphalt at various intersections was also discussed. Smith reported that there is 73% recycling participation. Motion was made by Schwebel, seconded by Walker to table for decision on rate increase. All voted Aye.
- D. CONSIDER RESOLUTION CASTING VOTES FOR BRAZORIA COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS: Motion was made by Schwebel, seconded by Walker to cast all 11 votes allotted to the city for Glen Salyer by adopting Resolution No. 424. All voted Aye.
- E. CONSIDER AWARDED BID FOR A/C REPLACEMENT AT POLICE DEPARTMENT AND CIVIC CENTER: Sutherland reported that of the three company's submitting bids for replacement of one a/c unit at the Police Department and the Civic Center, GLB Services bids of \$6195 for the Civic Center and \$5795 for the Police Department would allow for the replacement of two units at each location instead of one with approximately \$850 out of pocket. Motion was made by Schwebel, seconded by Walker to award the bid to GLB Services to replace four units. All voted Aye.
- F. CONSIDER ORDINANCE AMENDING STOP SIGN LOCATIONS ALONG S. 14TH

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- STREET: The need for additional stop signs along S. 14th Street for the safety of elementary school children and area neighborhood children was discussed. It was reported that the street is used as a main thoroughfare from Hwy. 35 to Hwy 36 to bypass the downtown area. Options of speed bumps and safety education at WCE were also discussed in addition to the recommendation of a traffic study being conducted by WCPD. Motion was made by Schwebel and seconded by Thomas to table for recommendation from Chief Palmer. All voted Aye.
- G. CONSIDER HOT ADVISORY BOARD FUNDING RECOMMENDATIONS: Motion was made by Schwebel, seconded by Tindol to approve funding for \$885 to the Columbia Cemetery, \$475 to Varner Hogg Volunteers, \$1745 to the Chamber of Commerce, \$1119.20 to Columbia Historical Museum and \$2160 to City of West Columbia. All voted Aye.
- H. CONSIDER REVIEW OF AMERICAN LEGION CONTRACT: Schwebel reported that due to issues of the American Legion not meeting state tax filing requirements for non-profit entities and the repercussions that action could have on the city regarding property taxes, she suggests the current contract be terminated. Griggs stated that they are in the process of being reinstated retroactively. It was recommended to draft a letter of concern as a first step and to obtain a factual report. No action taken.
- I. CONSIDER REVIEW OF JUVENILE CURFEW ORDINANCE AND SCHEDULE PUBLIC HEARING: Sutherland reported that the Juvenile Curfew Ordinance must be reviewed every three years and a public hearing be scheduled. Motion was made by Walker, seconded by Schwebel to schedule public hearing for December meeting. All voted Aye.
11. ADJOURN: Mayor Kincannon adjourned the meeting at 8:21 p.m.


LAURIE B. KINCANNON, Mayor

ATTEST:



KELLI R. KUBAN, City Secretary