

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

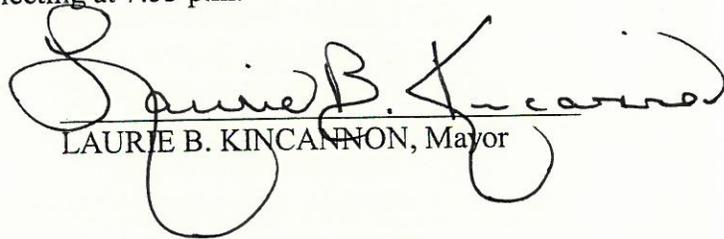
CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 TUESDAY, OCTOBER 11th, 2011

The City Council of the City of West Columbia, Texas, convenes this the 11th day of October 2011, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

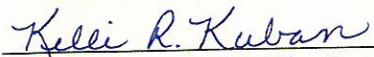
1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 - Present: Mayor Kincannon, Aldermen Thomas, Schwebel, Walker and Gilbert. City Manager Sutherland, City Secretary Kuban and City Attorney Griggs.
 - Absent: Tindol.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS:
 - Kincannon greeted those present and Walker invited the public to Trick or Treat in the Park and Schwebel gave an invitation to the Columbia Museum's Meet Your Ancestor's at Columbia Cemetery. Kincannon read proclamations for Pancreatic Cancer Awareness Month and Alpha Delta Kappa Month and also stated that the Employee of the Month was awarded to Bobby Wishert of the Public Works Department.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland's report included discussion of the Highway 35 Downtown project; Upcoming Convenience and Inspection Fee proposed ordinance; Transition to the new employee benefits; Completion of interim audit; and 3rd Annual Trick or Treat in the Park.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).
 - B. CITY TREASURER'S REPORT. Report was submitted in Council's packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council's packet.
 - E. FIRE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - F. CEMS. Report was not included in Council's packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council's packet.
 - H. CONSIDER DESIGNATING CITY'S OFFICIAL NEWSPAPER.
 - I. CONSIDER AMENDMENT TO EDC BUSINESS INCENTIVE GRANT GUIDELINES.
 - J. CONSIDER RATIFICATION OF EDC BUSINESS INCENTIVE GRANT FUNDING RECOMMENDATIONS.

Motion was made by Walker, seconded by Thomas and was duly adopted to approve all Consent agenda items consisting of approval of department reports; Designating the Brazoria County News as the City's official newspaper; Amending the EDC Business Incentive Grant guidelines to include multi-tenant business owners applying for sign improvements and being funded at 50% up to \$1000 for a maximum of 10 commitments; and approving EDC funding recommendation for sign improvement for West Columbia Shopping Center under the new guidelines for 7 commitments in the amount of \$7,000. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: None.
8. OLD BUSINESS: None.
9. NEW BUSINESS:
 - A. CONSIDER MATULA & MATULA CONSTRUCTION, INC. PAY REQUEST NO. 1 FOR S. BUSINESS HWY 35 UTILITY EXTENSION: Motion was made by Schwebel, seconded

- by Gilbert and was duly adopted to approve the payment of \$119,466.90 for work completed to date. All voted Aye.
- B. CONSIDER CAPITOL OF TEXAS PARK AGREEMENT: Kincannon stated the proposal had been revised over a period of a year. Walker compiled information reporting issues of the perpetual fund being set up to sustain the management fees but not the needs of the park. Schwebel questioned the foundation not addressing Council and inquired about management fees being lowered. Gilbert inquired about the annual costs to maintain the park. Walker stated that the agreement should be negotiated until it benefits the City. Griggs concurred and suggested resubmitting a revised proposal. Walker made motion to table item to continue negotiation and resubmit revised proposal changing fee structure back to foundation. Schwebel requested to include the information compiled for Council and Gilbert felt a Parks Board representative be involved. Thomas seconded. All voted Aye. Gilbert made motion to appoint two council members to attend negotiations. Thomas seconded. All voted Aye. Kincannon appointed Walker and Schwebel to join Sutherland and Griggs in negotiations.
- C. CONSIDER AUTHORIZING BIDS FOR A/C UNITS AT POLICE STATION AND CIVIC CENTER: Sutherland reported that the City received an energy grant in the amount of \$23,000 to replace a/c units at the Police Department and the Civic Center and she had intended to use the Buyboard group to purchase the units but had reservations and felt going out for local bids would be the better option. Motion was made by Schwebel, seconded by Gilbert and all voted Aye.
- D. CONSIDER AUTHORIZING CITY MANAGER TO PURCHASE PORTABLE GENERATOR: Sutherland stated that she is only authorized for purchases up to \$25,000 and did not want to have to come back to council for approval if cost to purchase a portable generator with grant money exceeds that amount. Walker made motion to authorize City Manager to purchase generator up to \$30,000. Motion was seconded by Schwebel. All voted Aye.
9. ADJOURN: Mayor Kincannon adjourned the meeting at 7:53 p.m.


LAURIE B. KINCANNON, Mayor

ATTEST:


KELLI R. KUBAN, City Secretary