

STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
OF A REGULAR MEETING
MONDAY, MARCH 12th, 2012

The City Council of the City of West Columbia, Texas, convenes this the 12th day of March, 2012, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Thomas.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
Present: Mayor Kincannon, Aldermen Thomas, Tindol, Schwebel, and Gilbert.
City Manager Sutherland, City Secretary Kuban and City Attorney Griggs.
Absent: Alderman Walker.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS:
 - Kincannon welcomed those present and wished everyone a safe Spring Break. Tindol gave an update on San Jacinto Festival events.
4. CITIZENS' COMMENTS: Mr. Earnest Ivy of S. Ringgold Street addressed Council regarding city ordinance prohibiting him from parking the cab of his tractor/trailer rig in his driveway and requested that Council amend the ordinance to allow this action. Sutherland suggested Police Chief Palmer research other cities policies and report findings.
5. CITY MANAGER'S REPORT: Sutherland reported complaints were still being received regarding the Hwy 35 downtown project; TxDOT is looking into drainage issues of Bell Creek; No update on Hwy 36 overpass; Emergency siren not repaired yet so CTY phone message system is utilized to contact fire fighters; Roof repair has been completed at fire station; Committee will be meeting to make recommendations on Museum contract; Council not interested in becoming partner in Greater 288 Partnership; Garcia's were granted an extension to remove trailer from Austin St. property; Softball agreement has been completed; Equipment has been installed to monitor electrical usage; City offices will be closed April 6th for Good Friday.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).
 - B. CITY TREASURER'S REPORT. Report was submitted in Council's packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council's packet.
 - E. FIRE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - F. CEMS. Report was submitted in Council's packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council's packet.Motion was made by Tindol, seconded by Thomas and was duly adopted to approve all Consent Agenda items consisting of approval of all department reports. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. NEW BUSINESS:
 - A. CONSIDER 2010/11 ANNUAL AUDIT: Wade Whitlow of Kennemer, Masters, & Lunsford gave report of the audit findings. He stated that the audit went well with the help of staff; fund balance has increased from 1.5 to 2.5 month reserve from last fiscal year; net assets increased by 4%; good year from Enterprise Fund standpoint. He discussed the audit letters submitted reflecting a positive review. Motion was made by Tindol, seconded by Gilbert to accept the 2010/11 Annual Audit. All voted Aye.
 - B. CONSIDER JENN SUBDIVISION PLAT: Sutherland stated that Billy Jenn is requesting to subdivide his property on Business Hwy 35 South into 5 tracts of 3.33 acres each. Motion

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was made by Gilbert, seconded by Tindol to approve the subdivided plat. Schwebel questioned waiving of the preliminary plat and Sutherland stated that this was a simple subdivision of property as opposed to an actual subdivision requiring roads, drainage, etc. All voted Aye.

- C. CONSIDER MIKE LYNCH'S REQUEST TO APPOINT A COMMITTEE TO ASSESS PRESENT AND FUTURE UTILITY EXTENSIONS OUTSIDE THE CITY LIMITS: Mr. Lynch was not present. Tindol questioned if research should be conducted on the issue. Mayor Kincannon suggested that the existing Capital Improvement Committee would be a good fit to address Mr. Lynch's concerns and Thomas agreed. Gilbert made motion to deny Lynch's request to appoint a new committee, Thomas seconded motion. All voted Aye. Schwebel made motion to appoint the Capital Improvement Committee to look at issues and submit report to Council. Tindol seconded motion. All voted Aye.
- D. CONSIDER ORDINANCE ANNEXING PORTION OF WESTVIEW: Motion was made by Tindol, seconded by Gilbert to table and set for April meeting. All voted Aye.
- E. CONSIDER AUTHORIZING AMENDMENT TO PERSONNEL POLICY REGARDING CELL PHONES: Sutherland stated that department heads had suggested a cell phone allowance be established which would limit the number of devices they have to carry. She stated there may be nominal savings involved. Also discussed was departments having options to use city-owned radio/phones or personal phones and the issue of personal numbers becoming public for city business. Tindol made motion to come up with a policy for cell phones to amend the personnel policy. Gilbert seconded the motion. All voted Aye.
- F. CONSIDER SETTING 2012/13 BUDGET CALENDAR: Motion was made by Tindol, seconded by Thomas to set 2012/13 Budget Calendar. All voted Aye.
11. ADJOURN: Mayor Kincannon adjourned the meeting at 7:50 p.m.


LAURIE B. KINCANNON, Mayor

ATTEST:


KELLI R. KUBAN, City Secretary