

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, FEBRUARY 13th, 2012

The City Council of the City of West Columbia, Texas, convenes this the 13th day of February 2012, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Schwebel.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 Present: Mayor Kincannon, Aldermen Thomas, Tindol, Schwebel, and Gilbert.
 City Manager Sutherland, City Secretary Kuban and City Attorney Griggs.
 Absent: Alderman Walker.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS:
 - Kincannon welcomed newly elected Fire Chief, Charlie Glisch. Gilbert congratulated newly appointed Fire Department officials. Kincannon presented a certificate to Employee of the Month for the month of January, Pete Pedraza.
4. CITIZENS' COMMENTS: Chamber President Elect, Sheryl Rogers, reported on the upcoming San Jacinto Festival events.
5. CITY MANAGER'S REPORT: Sutherland reported on the Hwy 35 downtown sidewalk project nearing completion; Hwy 36 overpass project scheduled to begin July or August 2013; Code enforcement citations are being filed; Parks and Recreation Board is hosting a 3 on 3 Basketball Tournament at Dixon Park and a bake sale in conjunction with opening day of Girls Softball; Fire Department roof bids were obtained; Approval notification received for 2008 Supplemental Disaster Recovery Fund grant in the amount of \$269,915 for Loggins Well and Fire Department generators; and city offices will be closed for President's Day on February 20th.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).
 - B. CITY TREASURER'S REPORT. Report was submitted in Council's packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council's packet.
 - E. FIRE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - F. CEMS. Report was submitted in Council's packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council's packet.
 Motion was made by Schwebel, seconded by Thomas and was duly adopted to approve all Consent Agenda items consisting of approval of all department reports. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. PUBLIC HEARING: PROPOSING TO INSTITUTE ANNEXATION PROCEEDINGS TO ENLARGE AND EXTEND THE BOUNDARY LIMITS OF CITY OF WEST COLUMBIA TO INCLUDE A 2.66 ACRE AREA OF WESTVIEW: Kincannon opened the public hearing at 7:11 p.m. There were no public comments or discussion. Kincannon closed the public hearing and reconvened the open meeting at 7:12 p.m.
9. OLD BUSINESS:
 - A. CONSIDER SOFTBALL AGREEMENT: Kincannon reported on the meeting held between herself, Sutherland, CHS Athletic Director Leland Surovik and WCGSA President Gary Patterson. She stated that Surovik and Patterson are no longer in those positions with an interim AD being appointed and Nick Kondra serving as the new WCGSA President. The terms of the agreement that were discussed were the city provided water to the concession

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and restrooms and laying lines from the water well to the fields where they would then tie into with hoses or other watering system. Also discussed was the city mowing fields once per week. Motion was made by Schwebel, seconded by Tindol to approve the agreement with these terms included. All voted Aye.

- B. CONSIDER CAPITAL OF TEXAS PARK AGREEMENT WITH COMMUNITY FOUNDATION: Kincannon reported that the most recent revision proposed regarding concern of management fee being greater than the earned income to the Community Foundation was rejected. Griggs stated that the Foundation would adhere to their standard management fee policy and he felt the previous changes made have resulted in a fair agreement. Schwebel made motion, seconded by Gilbert, to authorize the Mayor to sign revised agreement. All voted aye.
10. NEW BUSINESS:
- A. CONSIDER FIRE MARSHAL APPOINTMENT: Sutherland reported that retired fire fighter, Marvin Kilsby, was serving as interim Fire Marshal since the resignation of Michael Eulenfeld. Motion was made by Tindol, seconded by Gilbert to appoint Marvin Kilsby as Fire Marshal. All voted Aye.
- B. CONSIDER MOBILE HOME VARIANCE – 524 AUSTIN STREET: It was reported that the homeowners had moved a mobile home onto their property to use as a storage building. They were unaware of the ordinance prohibiting this type of building within the city limits. A variance request was then submitted by the homeowners. Motion was made by Schwebel, seconded by Tindol to deny the variance. All voted Aye.
- C. CONSIDER EDC BUSINESS INCENTIVE GRANT FUNDING – DR. DENNIS HUEBNER, DVM: Motion was made by Gilbert, seconded by Tindol to grant funding to Dr. Huebner for sign improvement in the amount of \$199.72. All voted Aye.
- D. CONSIDER HOT ADVISORY BOARD FUNDING RECOMMENDATIONS: Motion was made by Tindol, seconded by Thomas to grant funding to Chamber of Commerce for \$1,391.37; Columbia Historical Museum for \$1,074.50; City for \$1,119.67; and West Columbia Tourism Council for \$250.00. All voted Aye.
- E. CONSIDER AGREEMENT WITH BRAZORIA COUNTY TO CONDUCT CITY’S GENERAL ELECTION: Motion was made by Tindol, seconded by Gilbert to approve agreement with Brazoria County to conduct City’s election. All voted Aye.
- F. CONSIDER RESOLUTION CALLING CITY ELECTION: Motion was made by Gilbert, seconded by Thomas to adopt Resolution No. 426 calling the City’s election. All voted Aye.
- G. CONSIDER AGREEMENT WITH BRAZORIA COUNTY MOSQUITO CONTROL FOR AERIAL SPRAYING: Motion was made by Tindol, seconded by Gilbert to approve agreement with Brazoria County Mosquito Control to conduct aerial spraying. All voted Aye.
- H. CONSIDER AND ACT UPON ADOPTION OF THE CITY OF WEST COLUMBIA’S FAIR HOUSING ACTIVITY STATEMENT – TEXAS, PREPARED IN CONJUNCTION WITH THE DISASTER RECOVERY PROGRAM, ROUND 2.2, FUNDING CYCLE: Sutherland reported that this action was the next part of the process to continue to receive grant funds. Motion was made by Schwebel, seconded by Thomas, to formally adopt the city’s Fair Housing Activity Statement. All voted Aye.
- I. CONSIDER AWARDING BID FOR CDBG ENGINEERING CONTRACT: Bids were received from Amani Engineering, Baker & Lawson, Gessner Engineering LLC, Kelly R.

- Kaluza & Associates, LJA Engineering & Surveying, John D. Mercer & Associates, and Shelmark Engineering. Motion was made by Schwebel, seconded by Tindol to authorize the City Manager to negotiate a contract with John D. Mercer & Associates. All voted Aye.
- J. CONSIDER COLUMBIA HISTORICAL MUSEUM CONTRACT: Griggs reported that he did not have executed copies of the Museum's original contract nor either of the two amendments. Discussed were issues of the Pocket Park liability and the addition of the Rosenwald School needing to be reviewed. Gilbert suggested the Mayor appoint a committee to review the contract. Kincannon will appoint 3 committee members, including the City Manager, and Schwebel will appoint 3 members from the Museum Board.
- K. CONSIDER RESOLUTION FOR BRENTWOOD APARTMENT RENOVATION TAX CREDITS: Scott Poor, Attorney and real estate developer was present to report on the upcoming renovations to the West Columbia Plaza Apartments and the renaming of it to Brentwood Apartments. He stated that a resolution was necessary to receive housing tax credits and other funding for the project. Issues discussed were upgrading of curb appeal, sidewalks, additional handicap accessible units and the possibility of gifting playground equipment to First Capitol Park. Motion was made by Tindol, seconded by Thomas to adopt Resolution No. 427 supporting PK Brentwood Apartment's application for Texas Department of Housing and Community Affairs 2012 Housing Tax Credits and HOME Investment Partnership Program funds. All voted Aye.
11. ADJOURN: Mayor Kincannon adjourned the meeting at 7:58 p.m.


LAURIE B. KINCANNON, Mayor

ATTEST:


KELLI R. KUBAN, City Secretary