

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, JULY 8TH, 2019

The City Council of the City of West Columbia, Texas, convenes this the 8th day of July, 2019 at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. **INVOCATION & PLEDGE.** Invocation was given by Alderman Walker.
2. **ROLL CALL.** City Secretary Kuban called the roll of the Council.
 Present: Mayor Pro Tem Biedenfeld, Aldermen Thomas, Maynor, and Walker.
 Also present were City Manager Sutherland, City Secretary Kuban and City Attorney Derra Purnell.
 Absent: Mayor Kincannon and Alderman Tindol.
3. **MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS:** Mayor Pro Tem Biedenfeld greeted everyone and Walker gave a report on Columbia United and thanked the sponsors. He also invited the public to a BBQ dinner fundraiser for their upcoming mission trip to Haiti.
4. **CITIZENS' COMMENTS:** Brenda Jasper of 199 E. Meadow Lane commented on drainage issues during the recent rain event and provided photos. She requested the city to address the drainage in that area. * Veronica Davis of 222 N. Mattson reported that she had requested the meter at Charlie Brown Heritage Foundation be reset and it had not been to date. She thanked the city manager for working with her on this request. * Sheryl Davis that has homes at 321 and 422 E. Jefferson commented on flooding/drainage issues at E. Jefferson and Veterans Dr. and reported that minutes needed to be updated on website.
5. **CITY MANAGER'S REPORT:** Sutherland reported on the following – Well 4 update was given stating a 24-hour draw down test will be conducted this week and Environdyne will come out to conduct the required tests on the water. Weisinger has completed the installation of the pump minder. * WWTP permit expired June 30th and application is under TCEQ review. Terry Elliott will be retiring August 8th. * WCPD received the Texas Police Chief's Best Practice's Recognition and presentation will be made at August meeting. K-9 Officer Progress has completed training and the vehicle has a few adjustments to be made before being placed into service. Fundraiser for K-9 and Blue Santa was a success. The Dow Grant will fund solar speed limit signs around the school campuses and is being coordinated with the Safe Routes to School sidewalk project. * City personnel attended financial training for the Texas Parks and Wildlife Grant awarded for the downtown pocket park and contract should be submitted mid-July. * Backyard Fireworks at First Capitol Park was a success and was sponsored by the Parks Board and HEB. * U.S. Army Corps of Engineers has offered assistance with a feasibility study on the city's flooding and drainage issues. Requests for funding were resubmitted in March and an additional request was submitted in June under the Flood Plain Management Program. * Subway has obtained a demolition permit for the buildings at the corner of S. 17th (Business 35) and Hwy. 36 and the city is coordinating the relocation of the easement and sewer lines that run between the two buildings. The PID draft Development Agreement and Financial Agreement were submitted and forwarded to the city attorney for review. They are anticipating making a formal proposal in August. * The city manager will be out of the office June 9th through 24th to visit new grandchild in Norway.
6. **CONSENT AGENDA:**
 - A. **APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).** Minutes were submitted in Council packet.
 - B. **CITY TREASURER'S REPORT.** Reports were submitted in Council packet.

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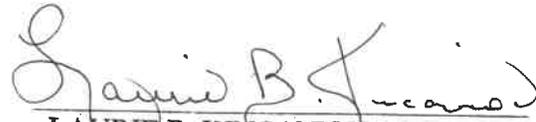
- C. POLICE DEPARTMENT REPORT. Reports were submitted in Council packet.
- D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
- E. FIRE DEPARTMENT REPORT. Report was submitted in Council packet.
- F. FIRE MARSHAL REPORT. Report was not submitted in Council packet.
- G. PUBLIC WORKS REPORT. Report was submitted in Council packet.
- Motion was made by Walker and seconded by Maynor to approve all consent agenda reports that were submitted. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. PUBLIC HEARING – WINE AND BEER RETAILER'S OFF-PREMISE PERMIT FOR STRIPES STORE 4095H AT 101 E. BRAZOS BY 7-ELEVEN NEW SSP BEVERAGE, LLC. Kincannon opened the public hearing at 7:15 p.m. to discuss Stripe's application for a Beer and Wine Retailer's Off-Premise Permit. They have only held a Beer Permit in the past. There being no public comments or opposition, Kincannon closed the public hearing at 7:16 p.m.
9. NEW BUSINESS:
- A. CONSIDER EXTENSION OF SOLID WASTE CONTRACT OR AUTHORIZE THE ADVERTISING OF BIDS: Waste Connections Operations Manager, Jaime Castillo was present and reported they would be declining a request to extend the contract for the final one-year option due to the increasing costs of recycling. It was discussed that new rate proposal could be prepared and submitted prior to upcoming special meeting. Walker made a motion to table for City Manager to meet with Waste Connections and present new proposed rates at July 29th special meeting for further discussion. Maynor seconded the motion and all voted Aye.
- B. CONSIDER PAY REQUEST NO. 2 FOR SCADA SYSTEM FOR WATER WELLS 1, 3 AND 4 AND CONTROLS FOR WATER WELL NO. 4 BY MERCER CONTROLS, INC.: David Sheblak of John D. Mercer Engineering was present and recommended payment be made in amount of \$32,067.25 to Mercer Controls. Motion was made by Walker to pay to finish the SCADA system and Maynor seconded the motion. All voted Aye.
- C. CONSIDER PAY REQUEST FOR RAW WATER TRANSMISSION LINE RETAINAGE BY MATULA & MATULA CONSTRUCTION: Sheblak reported that calibrations were complete and water could be moved from well no. 4 to no. 3 and that flushing was the only action left before being online. He recommended payment be made to Matula & Matula. Motion was made by Walker to pay \$10,857.28 balance due. Thomas seconded the motion and all voted Aye.
- D. CONSIDER AUTHORIZING COUNTY TAX ASSESSOR-COLLECTOR TO CALCULATE AND PUBLISH EFFECTIVE TAX RATE: Motion was made by Walker, seconded by Maynor, to authorize the County Tax Assessor-Collector to calculate and publish effective tax rate. All voted Aye.
- E. CONSIDER SUBMISSION OF 2019/20 PROPOSED BUDGET FOR REVIEW: Sutherland reported the proposed budget currently has deficits in the General Fund of \$187,000 and \$1.5 million in the Utility Fund. Department heads are still working on balancing expenditures and revenues. It was discussed that the CPI adjustment for water sales would be automatically included per ordinance. The required Public Hearing is scheduled for July 22nd. No action taken.
- F. CONSIDER AUTHORIZING CONTRACT FOR DISASTER DEBRIS REMOVAL SERVICES THROUGH H-GAC: Motion was made by Walker to contract with

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CrowderGulf, LLC for Disaster Debris Removal. Motion was seconded by Maynor and all voted Aye.

- G. CONSIDER AUTHORIZING CONTRACT FOR DISASTER DEBRIS REMOVAL MONITORING SERVICES THROUGH H-GAC: Motion was made by Walker to contract with Witt O'Brien for Disaster Debris Removal Monitoring. Motion was seconded by Thomas and all voted Aye.
- H. CONSIDER RESOLUTION AUTHORIZING TXDOT 2019 TRANSPORTATION ALTERNATIVES SET-ASIDE (TASA)/SAFE ROUTES TO SCHOOL INFRASTRUCTURE (SRTS) CALL FOR PROJECTS: Sutherland reported that the sidewalk project in the area of the elementary school would be funded by a TxDOT grant and in-kind services/donations were considered matching funds with little cash from the city being involved. Motion was made by Walker and seconded by Maynor to adopt Resolution No. 518 authorizing the TxDOT 2019 sidewalk grant. All voted Aye.
- 10. ADJOURN: Mayor Pro Tem Biedenfeld adjourned the meeting at 8:11 P.M.


 LAURIE B. KINCANNON, Mayor

ATTEST:



 KELLI R. KUBAN, City Secretary