

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, MAY 13TH, 2019

The City Council of the City of West Columbia, Texas, convenes this the 13th day of May, 2019 at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 - Present: Mayor Kincannon, Aldermen Thomas, Tindol, Maynor, Walker, and Biedenfeld. Also present were City Manager Sutherland, City Secretary Kuban and City Attorney David Olson.
 - Absent: None.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and Tindol reported on a successful San Jacinto Festival and thanked the Police, Fire, and Public Works Departments as well as City Manager and Mayor for their support. He also thanked Aldermen Walker and Maynor for participating in the Cookoff. Walker read Hurricane Preparedness Proclamation, Biedenfeld presented Police Week Proclamation to Chief Odin, Maynor presented EMS Week Proclamation to CEMS Staff, and Kincannon presented Museum Day Proclamation to Michael Bailey of Brazoria County Historical Museum and members of Columbia Historical Museum.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – *Public Works and WWTP are prepared for flooding and staff is monitoring river levels and weather forecasts. * Weisinger has completed equipment installation at Well No. 4 and is scheduling a May 17th start up. * Street signs will be removed from S. 18th St. to avoid impression of being a city street. * Annexation request was withdrawn by Mr. Mercer for property on S. Columbia Dr. and no responses have been received from property owners along Hwy. 35. * Chief Odin and Officer Progress have chosen the new K-9 and training has been postponed until June. * TxDOT Safe Routes to Schools (SRTS) sidewalk preliminary application has been submitted. If invited to submit final application it will be due in August. * Municipal Court has completed its second April Annual Amnesty Program and fifty-six cases were cleared. * City offices will be closed for Memorial Day Holiday on May 27th.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
 - B. CITY TREASURER'S REPORT. Reports were submitted in Council packet.
 - C. POLICE DEPARTMENT REPORT. Reports were submitted in Council packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
 - E. FIRE DEPARTMENT REPORT. Report was not submitted in Council packet.
 - F. FIRE MARSHAL REPORT. Report was not submitted in Council packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council packet.

Motion was made by Tindol and seconded by Thomas to approve all consent agenda reports that were submitted. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. OLD BUSINESS:
 - A. CONSIDER PAY REQUEST NO 1 FOR SCADA SYSTEM AND PUMP CONTROLS BY MERCER CONTROLS: It was discussed to not pay until after water flows.

Sutherland reported that penalties could be applied for delinquent payment. Public Works Supervisor Fisher reported that the invoice is for an extra component on the new pump that may only need some fine tuning after the startup scheduled for Friday. Tindol recommended paying now to avoid penalties. Sutherland stated that the invoice is for work that has been completed to date and no engineering fees had been paid. Fisher stated that the failure of the pump and motor has nothing to do with Mercer Controls' work to date and the control panel is needed prior to water flowing. He stated that he felt confident that there would be water by Friday with panel and components installed. After further discussion that flow was expected by the end of the week, Walker made a motion to pay 75% of Mercer Controls invoice as soon as water is flowing. Biedenfeld seconded the motion and all voted Aye.

9. NEW BUSINESS:

- A. CONSIDER REQUEST FOR UTILITY ACCOUNT ADJUSTMENT – 728 WESTVIEW: Ms. Robles' daughter, Ana addressed Council and explained that they were not aware of the excessive water usage until notified by the Utility Department. Between the repairs made to their home and the installation of new meter that they had requested the issue appeared to have been fixed. Staff had suggested a 50% credit adjustment with the customer taking half of the responsibility for the high usage. The disputed amount is \$792. Walker made a motion to credit 75%, or \$594, leaving \$198 and giving the customer an option to pay out over a six-month period. Biedenfeld seconded the motion and all voted Aye.
- B. CONSIDER ADOPTION OF PROCUREMENT POLICIES & PROCEDURES AND EXCESSIVE FORCE POLICY REQUIRED FOR CDBG DISASTER RECOVERY GRANT APPLICATION: It was discussed that the adoption of the Procurement Policies & Procedures and Excessive Force Policy is housekeeping action that is required to submit CDBG Disaster Recovery grant application through Texas General Land Office. Motion was made by Walker and seconded by Tindol to adopt both policies. All voted Aye.
- C. CONSIDER RESOLUTION FOR SUBMISSION OF CDBG DISASTER RECOVERY GRANT APPLICATION: It was discussed that the City will apply for a grant through Texas General Land Office in the amount of \$159,795 for sewer system/manhole improvements in the 11th St., Humble and Lee St. area. The City will commit funds of \$20,200. Motion was made by Biedenfeld and seconded by Tindol to adopt Resolution No. 516 authorizing the submission of CDBG Disaster Recovery Grant application. All voted Aye.
- D. CONSIDER ENGAGEMENT LETTER FOR 2019/20 ANNUAL AUDIT: Motion was made by Tindol and seconded by Walker to approve engagement letter with Kennemer, Masters and Lunsford to conduct the 2019/20 Annual Audit. All voted Aye.
- E. CONSIDER ADVERTISING ENGINEERING RFP – UTILITY LINE EXTENSION HWY 35W (W. BRAZOS): Motion was made by Walker and seconded by Tindol to authorize advertising of engineering services for utility line extension along W. Brazos. All voted Aye.
- F. CONSIDER ADVERTISING ENGINEERING RFP – WATER LINE EXTENSION HWY 35E (E. BRAZOS): Motion was made by Walker and seconded by Biedenfeld to

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authorize advertising of engineering services only for water line extension to the Wastewater Treatment Plant. All voted Aye.

- G. CONSIDER VARNER CREEK UTILITY DISTRICT REQUEST FOR EXTENDED METER READING SERVICES: Sutherland reported that VCUD has requested meter reading services to continue until all electronic meters have been installed after billing services end. It was discussed that there is no timeline on smart meter installation completion. In wanting to continue a good-neighbor relationship with Columbia Lakes, Biedenfeld made a motion to continue to provide reading services for a three-month period at a rate to be determined by the City Manager and Public Works Supervisor. Walker seconded the motion and all voted Aye.
- H. CONSIDER RESOLUTION SUSPENDING EFFECTIVE DATE OF CENTERPOINT PROPOSED ELECTRIC RATE INCREASE: It was discussed that by suspending the effective date of the proposed gas rate increase the city retains original control over rates for an additional 45 days. Motion was made by Walker and seconded by Thomas to adopt Resolution No. 517 suspending the effective date of CenterPoint proposed electric rate increase. All Voted Aye.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 8:11 P.M.


LAURIE B. KINCANNON, Mayor

ATTEST:


KELLI R. KUBAN, City Secretary