

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, APRIL 8TH, 2019

The City Council of the City of West Columbia, Texas, convenes this the 8th day of April, 2019 at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. **INVOCATION & PLEDGE.** After introduction by Kincannon of Honorary Mayor for the Day Abigail Arias, her family, and Freeport Police Chief Garivey, Abigail called the meeting to order with a bang of the gavel. Invocation was given by Alderman Walker with Mayor Abigail leading the Pledge of Allegiance and the Texas Pledge.
2. **ROLL CALL.** Finance Clerk Darrell called the roll of the Council in the absence of Kuban.
 Present: Mayor Kincannon, Aldermen Thomas, Maynor, Walker and Biedenfeld. Also present were City Manager Sutherland, Finance Clerk Darrell and City Attorney David Olson. Special guests were Honorary Mayor for the Day Abigail Arias, her parents Ruben and Ilene, and her brother Ethan in addition to Freeport Police Chief Raymond Garivey.
 Absent: Aldermen Tindol and City Secretary Kuban.
3. **MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS:** Kincannon greeted everyone and welcomed them to the meeting. She thanked Mayor Abigail for her help with the meeting. Walker thanked Tourism & EDC Director Chris McCann for another successful Citywide Clean-up.
4. **CITIZENS' COMMENTS:** Mrs. Alma Spears of Bennett Street reported on two mobile homes in her area that appear to be throwing household trash and items in the yard and also inquired about pothole repairs on Bennett Street. Sutherland stated that Code Enforcement citations are pending regarding the mobile homes and potholes would be repaired as workload allows.
5. **CITY MANAGER'S REPORT:** Sutherland reported on the following – Fire hydrants were flushed the last week of March and out of 160 hydrants, only one is out of service and one having difficulty. These are bagged and the Fire Department notified of their locations. * Supak has completed the sewer line work on Dyson, Starfield and Woodbine and inspection was made with a small punch list items to be taken care of. * City Wide Cleanup was held March 30th with approximately 145 volunteers. Sponsors were Prosperity Bank, HEB, Waste Connections, Gulf Coast Christian Center, West Columbia Rotary, Driggers & Baker Family dentistry, Wintle & Co., West Brazos Dental Center, Barta Lumber Co., City of West Columbia, Columbia United Methodist Church, Texas Gulf Bank, Provenzano Properties, First Baptist Church, Discovery Days & Discovery Barn, Zeiglers, Jenn Furniture, Quality Turf Farms, and Apostolic Lighthouse of West Columbia. * Public Utility Commission of Texas CPI rate will increase from \$.50 to \$.51 effective July 1, 2019. * Police Department is gearing up to help provide security service for the San Jacinto Festival scheduled for the weekend of April 26-27. Also, Chief Odin and Officer Progress have chosen the new K-9 and training will take place in May with new vehicle in service sometime in June. * TxDOT grants for sidewalks in the area of West Columbia Elementary School is progressing with CBISD in support. Preliminary application is due April 12, final due in August, and award announced in December. * Municipal Court is conducting its Annual April Amnesty Program this month. * A preliminary copy of a Land Use Ordinance was distributed last month and Council is encouraged to review and comment. * Public Improvement District (PID) is progressing slower than anticipated. A flood study must be conducted and a draft agreement should be submitted later in the month. * City offices will be closed April 19th for Good Friday. Mayor Abigail thanked the City Manager for an excellent report.
6. **CONSENT AGENDA:**
 - A. **APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).** Minutes were submitted in Council packet.
 - B. **CITY TREASURER'S REPORT.** Reports were submitted in Council packet.

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- C. POLICE DEPARTMENT REPORT. Reports were submitted in Council packet.
 D. MUNICIPAL COURT REPORT. Report was not included in Council packet.
 E. FIRE DEPARTMENT REPORT. Report was submitted in Council packet.
 F. FIRE MARSHAL REPORT. Report has not been submitted to date.
 G. PUBLIC WORKS REPORT. Report was submitted in Council packet.
 Motion was made by Biedenfeld to approve all consent agenda items submitted. Motion was seconded by Walker and all voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. PUBLIC HEARING – REVIEW EFFECT OF THE JUVENILE CURFEW ORDINANCE ON COMMUNITY AND CONSIDER THE NEED FOR ITS CONTINUANCE: Kincannon opened the Public Hearing at 7:12PM and Chief Odin reported that the Juvenile Curfew Ordinance was effective and should be continued. Olson stated that the Public Hearing was required by law. With no public comments or questions being addressed, Kincannon closed the Public Hearing and reconvened in open meeting at 7:14PM.
9. OLD BUSINESS.
- A. REQUEST FOR UTILITY ACCOUNT ADJUSTMENT – 414 BOWIE ST: Michelle Jones was present and information on account had been updated to reflect additional month's consumption. Length of ongoing high readings from as far back as January was discussed with Walker and Biedenfeld commenting on the importance of personal accountability. The need for consistency in addressing future adjustments would be brought forth at another time. Biedenfeld made a motion to approve an adjustment of \$412.94 with Maynor seconding the motion. All voted Aye.
- B. CONSIDER REQUEST TO PAVE S. 18TH STREET BETWEEN BERNARD AND JACKSON STREET: It was discussed that the property owner requesting paving would not be attending the meeting. This section of S. 18th is not a dedicated city street although it is often being used as a public thoroughfare. Preliminary measurements were taken and staff is asking for guidance. It was discussed that the width would not allow for more than a one-way street and easements would need to be established, agreements by property owners to not block access, etc. Walker recommended sending letters to all property owners, putting the responsibility on them if enough had an interest to move forward. Olson concurred. No action was taken.
10. NEW BUSINESS.
- A. CONSIDER EFFECT OF THE JUVENILE CURFEW ORDINANCE ON COMMUNITY AND CONSIDER THE NEED FOR ITS CONTINUANCE: Motion was made by Walker to reinstate the current Juvenile Curfew Ordinance as written. Thomas seconded motion and all voted Aye.
- B. CONSIDER AWARDED BID FOR ENGINEERING SERVICES – GLO CDBG PROJECT: Sutherland reported that a committee of herself, Alderman Biedenfeld, Public Works Supervisor Fisher, and Finance Clerk Darrell in the place of City Secretary Kuban had reviewed and scored proposals for engineering services for GLO CDBG project. Scoring averages were Baker & Lawson, Inc. (95.5), Urban Engineering (91.25), VEI Consulting Engineers (81.25) and John D. Mercer & Associates Consulting Engineers (78.75). Motion was made by Walker to award the Engineering services for the GL CDBG project to Baker & Lawson, Inc. and motion was seconded by Thomas. All voted Aye.
- C. CONSIDER PAY REQUEST NO. 1 FOR THE SCADA SYSTEM AND PUMP CONTROLS: City Engineer David Sheblak recommended payment to Mercer Controls in the amount \$92,025 for work completed to date on the SCADA System and Pump Controls. Motion was made by Walker to deny any further payments until well is pumping water across town. Maynor seconded the motion and all voted Aye.
- D. CONSIDER WELL NO. 4 BIDS FOR REPAIRS: Bids for Well No. 4 repairs were received as follows: Weisinger, Inc. (\$29,500), O'Day Drilling company, Inc. (\$32,600), Felder Water Well & Pump Service, LLC (\$39,390), Goolsby Water Well Service, LLC (\$48,800) and Crowell

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Drilling Co., Inc. (\$55,080). It was discussed that although Weisinger was the low bid and were not charging for the pump and motor, some other aspects of the job specifications were priced higher compared to the other bids. It was stated that testing and service could be conducted in-house. Walker made a motion to award the bid to Weisinger and instruct staff to remove cost of testing and service. Biedenfeld seconded the motion. After further discussion of an acceptable start date and distinction of warranties, in lieu of amending his motion, Walker withdrew it and made a new motion to award the bid to Weisinger providing they can start within 30 days and that the pump and motor used in bid is acceptable to city engineer and staff. Also, that the cost of service and testing of periodical samples is removed and staff is instructed to open negotiations with O'Day Drilling Co. with the same stipulations. Biedenfeld seconded the new motion and all voted Aye.

- E. CONSIDER AND DISCUSS FOOD VENDOR REGULATIONS: Discussion was that the city needed guidance on food vendor regulations. The City is currently operating under the County's regulations for mobile vendors and permanent vendors fall under the City's building codes. It was reported that there are several food vendors currently operating and those converted to semi-permanent are an issue. Olson advised that County regulates permanent food establishments, not the city and suggested a workshop to create a sub-category of current Ordinance. Walker recommended options be presented to council at a future date. No action was taken.
11. EXECUTIVE SESSION: THE WEST COLUMBIA CITY COUNCIL MAY CONVENE IN A CLOSED MEETING PURSUANT TO CHAPTER 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH ITS LEGAL COUNSEL: Kincannon stated that the council would convene in an Executive Session that would have no action taken, therefore the regular meeting would be closed.
12. ADJOURN: Kincannon adjourned the meeting with a bang of the gavel by Mayor Abigail at 7:54 PM.


 LAURIE B. KINCANNON, Mayor

ATTEST:


 KELLI R. KUBAN, City Secretary