

STATE OF TEXAS  
 COUNTY OF BRAZORIA  
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES  
 OF A REGULAR MEETING  
 MONDAY, FEBRUARY 11TH, 2019

The City Council of the City of West Columbia, Texas, convenes this the 11<sup>th</sup> day of February 2019, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Biedenfeld.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.  
 Present: Mayor Kincannon, Aldermen Thomas, Maynor, and Biedenfeld. Also present were City Manager Sutherland, City Secretary Kuban and City Attorney Olson.  
 Absent: Aldermen Tindol and Walker.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and extended sympathy on behalf of Council to Biedenfeld and his family on the loss of his mother.
4. CITIZENS' COMMENTS: CBISD Superintendent Steve Gallaway and School Board President Jonathan Champagne reported on options being proposed for realigning the growing student population. Kincannon thanked them for the update and also acknowledged Commissioner Linder's presence.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – \* Well No. 4 pump and motor was pulled and assessed. Weisinger estimate to rework the pump was reported in excess of \$50,000 stating warranty was from date of installation. Sheblak stated he would be visiting with them after reviewing their assessment report. \* Chief Odin has submitted a JAG grant application for a CID vehicle in the amount of \$42,000. \* Auditors will make presentation at the March council meeting. \* BCCA is being hosted by Lake Jackson at the Lake Jackson Civic Center. \* Brazoria County Day in Austin will be in March. \* Loud Noise permit was issued for the trail ride campout the weekend of February 15 – 17 on Ellis Lane. \* City offices will be closed February 18th in honor of President's Day.
6. CONSENT AGENDA:
  - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
  - B. CITY TREASURER'S REPORT. Reports were submitted in Council packet.
  - C. POLICE DEPARTMENT REPORT. Report was submitted in Council packet.
  - D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
  - E. FIRE MARSHAL REPORT. Report was not submitted in Council packet.
  - F. FIRE DEPARTMENT REPORT. Reports have not been submitted to date.
  - G. PUBLIC WORKS REPORT. Report was submitted in Council packet.
  - H. EDC BUSINESS INCENTIVE GRANT FUNDING RECOMMENDATIONS.
  - I. HOT ADVISORY BOARD FUNDING RECOMMENDATIONS.

Motion was made by Maynor and seconded by Biedenfeld to approve all consent agenda reports excluding Fire Marshal and Fire Department's. All voted Aye. Motion included the approval of EDC Business Incentive grant funding for 421 Coffeehouse and HOT funding for the Chamber, Museum, Varner Hogg Volunteers, Columbia Heritage Foundation, First Capitol Historical Foundation and the City. Kincannon reported that the HOT Advisory board made recommendations to fund all requests at 49% as revenues were down.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. OLD BUSINESS.

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A. CONSIDER ORDINANCE AMENDING SCHOOL ZONE ON SH 35: It was explained that the distance of the existing school zone is being shortened to only the area in front of the Apostolic Lighthouse Academy from approximately The Firehouse to Gupton Lane. Motion was made by Thomas and seconded by Biedenfeld to adopt Ordinance No. 666 captioned as  
AN ORDINANCE OF THE CITY OF WEST COLUMBIA, TEXAS  
AMENDING SECTION 18 - 98, "SCHOOL ZONES" OF CHAPTER  
18, "TRAFFIC AND VEHICLES" OF THE CODE OF ORDINANCES  
OF THE CITY OF WEST COLUMBIA, TEXAS, BY ALTERING A  
SCHOOL ZONE DESIGNATION ALONG HIGHWAY 35; PROVIDING  
A PENALTY NOT TO EXCEED \$200 PER VIOLATION AND MAKING  
OTHER PROVISIONS RELATED TO THE SUBJECT.

All voted Aye.

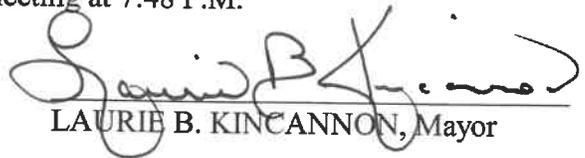
9. NEW BUSINESS.

- A. CONSIDER RESOLUTION APPROVING EDC DEVELOPMENT AGREEMENT WITH CARTA VALLEY MARKET: Motion was made by Biedenfeld that was seconded by Maynor to adopt and approve the second reading of Resolution No. 511 approving the development agreement between the EDC and Carta Valley. All voted Aye.
- B. CONSIDER RATIFYING AMENDMENT OF EDC DEVELOPMENT AGREEMENT WITH LA CASONA: Moot item as EDC denied the amendment.
- C. CONSIDER UTILITY ACCOUNT ADJUSTMENT REQUEST - 409 W. BRAZOS BY RAQUEL SOLIS: Mrs. Solis was present and stated that although their water bill was high, no leak had been detected. The meter had recently been replaced with a smart meter, but the original meter was not found to be defective. Various reasons for high usage were discussed. It was also reported that the high usage would affect two billing cycles. Motion was seconded by Maynor to allow the requested adjustment to water usage of \$67.77. Biedenfeld seconded the motion and all voted Aye.
- D. CONSIDER WATER WELL NO. 4 RAW WATER TRANSMISSION LINE CHANGE ORDER #1 BY MATULA & MATULA: Motion was made by Biedenfeld and seconded by Thomas to approve Change Order #1 reducing the overall costs by \$3,051.32. All voted Aye.
- E. CONSIDER WATER WELL NO. 4 RAW WATER TRANSMISSION LINE PAYMENT REQUESTS #5, #6, AND #7 (FINAL): City Engineer Sheblak reported that with the approval of the change order the total amounts of the payment requests equal the 10% retainage of \$21,714.56. He reported that although Matula and Matula project was completed, they would need to calibrate the pump once replaced. Upon City Attorney Olson's recommendation, Maynor made a motion to pay requests #5 and #6 and hold #7. Motion was seconded by Biedenfeld and all voted Aye.
- F. CONSIDER THE PLAZA ON S. COLUMBIA DRIVE SUBDIVISION PLAT: It was reported that Subway has requested to combine the two lots they have purchased along S. Columbia Dr. and to have the easement relocated that currently runs in the center of them. Olson advised that the submitted plat shows the relocated 10' easement. He then advised to approve the subdivision based on metes and bounds and to get all utility clearances before signing the plat. Motion was made by Biedenfeld and seconded by Maynor to execute the signing of the plat once all documentation had been received. All voted Aye.

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- G. DISCUSS, CONSIDER, AND SELECT AN ADMINISTRATION SERVICE PROVIDER TO COMPLETE APPLICATION AND PROJECT IMPLEMENTATION FOR THE CDBG-DISASTER RECOVERY FUNDING THROUGH THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT AND REVITALIZATION: Motion was made by Biedenfeld and seconded by Thomas to adopt Resolution No. 513 appointing GrantWorks to provide application and project related administrative services for CDBG-Disaster Recovery grant through the GLO. All voted Aye.
- H. CONSIDER SUPPLEMENT TO VCUD WASTE DISPOSAL AGREEMENT: Olson stated that the assessment of the WWTP had been completed and an engineering plan was needed. He recommended a one year extension of the agreement. It was reported that the flow was at 65% capacity and TCEQ requires engineering once it reaches 75%. Motion was made by Biedenfeld to approve the Fourth Supplement extending the VCUD Waste Disposal Agreement by one year. Thomas seconded the motion and all voted Aye. It was discussed that a Request for Qualifications for engineering services would need to be advertised.
- I. CONSIDER AGREEMENT WITH BRAZORIA COUNTY TO CONDUCT CITY'S GENERAL ELECTION: Motion was made by Biedenfeld and seconded by Thomas to approve the agreement with Brazoria County to conduct the City's 2019 General Election. All voted Aye.
- J. CONSIDER RESOLUTION CALLING THE 2019 GENERAL ELECTION: Motion was made by Biedenfeld and seconded by Thomas to adopt Resolution No. 514 Calling the City's 2019 General Election. All voted Aye.
11. ADJOURN: Mayor Kincannon adjourned the meeting at 7:48 P.M.

  
 LAURIE B. KINCANNON, Mayor

ATTEST:

  
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 KELLI R. KUBAN, City Secretary