

STATE OF TEXAS
COUNTY OF BRAZORIA
CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
OF A SPECIAL MEETING
MONDAY, MAY 21, 2018

The City Council of the City of West Columbia, Texas, convenes this the 21st day of May, 2018, at 7:00 p.m. in a special meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. **CALL TO ORDER:** The meeting was called to order at 7:05 PM by Mayor Kincannon. Present were Kincannon, Thomas, Tindol, Maynor, Walker and Biedenfeld, City Manager Sutherland and City Secretary Kuban. None were absent.
2. **CONSIDER HOTEL OCCUPANCY TAX ADVISORY BOARD FUNDING RECOMMENDATIONS:** Biedenfeld made motion to approve HOT Board recommendations for funding the Chamber \$872.72 for tourism expenses, Columbia Museum \$919.59 and Varner Hogg Volunteers \$482.00 for advertising and historical preservation, and the City \$606.39 for historical preservation costs. Thomas seconded the motion and all voted Aye.
3. **CONSIDER ORDINANCE ADOPTING 2015 INTERNATIONAL BUILDING CODES:** This item was tabled.
4. **CONSIDER CAPITAL IMPROVEMENT COMMITTEE RECOMMENDATION FOR CDBG PROJECT:** It was discussed that the pipe-bursting method originally planned for the Woodbine/Dyson area project would not work because of the grade and fall being too flat for gravity flow line. A more intrusive and costly method would be necessary and anything within the right of way would be required to be removed by property owners. Council agreed to host a meeting for those affected by the project in addition to written notice. The committee recommended Baker & Lawson Engineering submitting new drawings and specs to re-bid. Biedenfeld made motion to approve the committee's recommendation and Thomas seconded the motion. All voted Aye.
5. **BUDGET WORKSHOP – GOAL SETTING:** City Manager Sutherland gave a power point presentation of the status of the city's current budget and future goals and discussed accomplishments and the budget calendar. Topics discussed included, but were not limited to the following: The estimated contracted cost of moving utilities for Section 10 of the TxDOT Hwy 36 widening project is \$1.2 million. In-house cost would be approximately \$300,000+. Section 11 is estimated at \$5 million if contracted. Walker suggested not including these costs in budget due to the historical delays in project. He also stated he wanted to be on record as recommending contracting with new engineering firm at beginning of last budget year and reiterated his recommendation. It was discussed that project engineering costs should not double and that professional services were expected. City manager was tasked with researching engineering firm(s) for council to consider and that short-term costs were expected with bringing new firm up to speed on current projects. * It was agreed that Well No. 4 project completion would be funded in-house with approximately \$600,000 already funded by Utility Fund. There is an estimated \$300,000 remaining to be funded. A \$2 fee could be added to water accounts at the beginning of the 2018/19 fiscal year for a 20 year period that would be specifically identified for transparency purposes. It was reported that funding the entire well project in-house saves the taxpayers approximately half a million

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dollars. * Also discussed was that the WWTP Water Line Project is estimated to cost \$110,000.

6. ADJOURN: Mayor Kincannon adjourned the meeting at 8:15 PM.


LAURIE B. KINCANNON, Mayor

ATTEST:


KELLI R. KUBAN, City Secretary