

STATE OF TEXAS  
 COUNTY OF BRAZORIA  
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES  
 OF A REGULAR MEETING  
 MONDAY, FEBRUARY 12TH, 2018

The City Council of the City of West Columbia, Texas, convenes this the 12<sup>th</sup> day of February 2018, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Pastor Nate Bienhoff of Cornerstone Church of the Nazarene.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
  - Present: Mayor Kincannon, Aldermen Thomas, Tindol, Maynor, and Biedenfeld. Also present were City Manager Sutherland, City Secretary Kuban and City Attorney Olson.
  - Absent: Alderman Walker.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and Tindol congratulated Walker on being named the Chamber's Man of the Year. Biedenfeld requested the mayor appoint a SB42 committee regarding courthouse security. Kincannon then appointed Biedenfeld as Chairman with members being Police Chief Odin, Court Administrator Kuban, Municipal Court Judge Cudd, and two not yet named citizens.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – \* The committee had not yet met to discuss financing, but additional paperwork was being prepared for URSDA. The transmission line easement paperwork is still awaiting the property owner's signature. \* Water line project in the area of Blair and S. 12th was delayed by weather. Sewer line project in the Gray/Loggins area will be scheduled with in-house labor and TCEQ has been contacted because of a modification to the flow. Ditch project will be proposed for county help. \* City personnel met with city attorney to review the proposed amendments to the noise, animal and sign ordinances in addition to building code updates and land use schedules and drafts should be ready for March meeting. \* City's hosting of BCCA meeting was rescheduled to April due to weather. \* City offices will be closed February 19<sup>th</sup> in honor of President's Day.
6. CONSENT AGENDA:
  - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
  - B. CITY TREASURER'S REPORT. Report was submitted in Council packet.
  - C. POLICE DEPARTMENT REPORT. Report was submitted in Council packet.
  - D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
  - E. FIRE DEPARTMENT REPORT. Report has not been submitted to date.
  - F. FIRE MARSHAL REPORT. Report was submitted in Council packet.
  - G. PUBLIC WORKS REPORT. Report was submitted in Council packet.
  - H. EDC Business Incentive Grant Funding Recommendations.
  - I. HOT Advisory Board Funding Recommendations.

Motion was made by Biedenfeld to remove item C for discussion and approve all others. Motion was seconded by Tindol and all voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: Chief Odin discussed the Racial Profiling Report and stated it was public information found on TCOLE website. Biedenfeld thanked him for his leadership, praised his officers, and then made a motion to accept the Police Department Report. Tindol seconded the motion and all voted Aye.

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8. NEW BUSINESS.

- A. CONSIDER 2016/17 ANNUAL AUDIT – KENNEMER, MASTERS, & LUNSFORD, LLC: Wade Whitlow of Kennemer, Masters, & Lunsford gave a report of the audit stated that it went very smooth. He commended city staff on preparation. Government wide and fund financial reports were given. Fund balance was discussed and he praised the reserve balance during the past two disaster events. Biedenfeld made a motion seconded by Tindol to approve the 2016/17 Annual Budget. All voted Aye.
- B. CONSIDER REQUEST TO MOVE STORAGE UNIT ONTO WILDWOOD SUBDIVISION, SECTION 1, BLOCK 3, LOT 13 – MABEL MARTINEZ, OWNER: Mr. Martinez addressed council requesting to move a storage building onto his adjacent lot for a mother-in-law suite. His plan is to increase the size to 1200 square feet in the first year and to complete a garage in the second. City Attorney Olson advised for him to comply with all codes and submit certified plans. Although it was recommended to not issue the Certificate of Occupancy until the first year's project is completed, it was also stated that extension could be permitted by keeping staff informed. Motion was made by Biedenfeld to approve the request subject to the attorney's instruction. Tindol seconded the motion and all voted Aye.
- C. CONSIDER REPLATTING LOTS AT 620 W. BRAZOS BY O'REILLY AUTO ENTERPRISES, LLC: As this was a simple request to do away with a lot line, making two individual lots one, motion was made by Tindol, seconded by Thomas to approve the replatting of lots at 620 W. Brazos by O'Reilly Auto Enterprises, LLC. All voted Aye.
- D. CONSIDER AWARDED BID FOR POLICE DEPARTMENT ROOF REPAIR: Bids for Police Department roof repair due to wind and rain event from Hurricane Harvey were received by Ernie Smith & Sons Roofing, LLC for \$28,992.31 and South East Roofing & Building, LLC for \$35,620.00. Tindol made a motion to award the bid to Ernie Smith & Sons Roofing. The motion was seconded by Biedenfeld with all voting Aye.
- E. CONSIDER AGREEMENT WITH BRAZORIA COUNTY TO CONDUCT CITY'S GENERAL ELECTION: Motion was made by Tindol, seconded by Thomas to approve the agreement with Brazoria County to conduct City's General Election. All voted Aye.
- F. CONSIDER RESOLUTION CALLING THE 2018 CITY GENERAL ELECTION: Motion was made by Tindol, seconded by Biedenfeld to adopt Resolution No. 492 calling the City's 2018 General Election. All voted Aye.
- G. CONSIDER EXTENSION OF VARNER CREEK UTILITY DISTRICT WASTE DISPOSAL AGREEMENT/SUPPLEMENT: City Attorney Olson suggested to table item until after executive session.
- H. CLOSED MEETING: THE CITY COUNCIL WILL CONVENE IN A CLOSED SESSION OR A CLOSED MEETING PURSUANT TO CHAPTER 551.071 ENTITLED "OPEN MEETINGS" OF THE TEXAS GOVERNMENT CODE TO DISCUSS PENDING OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY FOR THE CITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT IS REQUIRED TO BE DISCUSSED IN CLOSED SESSION: Kincannon closed the open meeting at 7:37 and council entered into an executive session. Meeting was called back into open session at 7:57

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- I. ACTION AS A RESULT OF A CLOSED MEETING: Tindol made a motion to extend Varner Creek Utility District contract one year. Biedenfeld seconded the motion and all voted Aye.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 7:58 P.M.

  
LAURIE B. KINCANNON, Mayor

ATTEST:

  
KELLI R. KUBAN, City Secretary