

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, NOVEMBER 13th, 2017

The City Council of the City of West Columbia, Texas, convenes this the 13th day of November 2017, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Maynor.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 - Present: Mayor Kincannon, Aldermen Thomas, Tindol, Maynor and Biedenfeld. City Manager Sutherland, City Secretary Kuban and City Attorneys Derra Mattina and David Olson.
 - Absent: Alderman Walker.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and welcomed them to the meeting. Alderman Tindol stated his appreciation to all Veterans and Chief Paul Odin – Police Department, Terry Elliott – WWTP, and Matthew Fisher – Public Works were all recognized by Sutherland as Air Force Veterans.
4. CITIZENS' COMMENTS: Pat Bennett, owner of The Carousel on S. Columbia Dr. reported his concern of those homes on Papendorf that were recently flooded by Bell Creek and requested they be inspected closely to determine if they are habitable.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – The city attorney received an updated appraisal report and a letter to the property owner for the transmission line will be sent this week. * Proposal for engineering the Texaco sidewalk project has been received and CBISD participation is being confirmed. * Permits were issued to the property owners regarding abatement of 225 W. Jackson. If they fail to meet the deadline, the city will demolish and file lien. * Public Works crews continue the water line installation along S. 11th, 11 ½, S. 12th, Humble, and E. Bernard St. area. They are also installing new valves and fire hydrants. * Debris contractor will be completing final sweep of city and TxDOT contractor should complete cleanup along SH36. * BCCA is hosted by Sweeny this month. * Auditors will conduct year-end audit December 11-14 for FY 2016-17. * City offices will be closed November 23-24 for Thanksgiving, December 25-26 for Christmas and January 1 for New Years Day. * There will be no December Council meeting.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).
 - B. CITY TREASURER'S REPORT. Report was submitted in Council's packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council's packet.
 - E. FIRE MARSHAL REPORT: Report was submitted in Council's packet.
 - F. FIRE DEPARTMENT REPORTS. Report was submitted in Council's packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council's packet.
 - H. CONSIDER HOT BOARD FUNDING RECOMMENDATIONS.
 - I. CONSIDER RATIFICATION OF EDC BOARD FUNDING RECOMMENDATION OF DOWNTOWN DETOUR PARK.

Biedenfeld made motion to remove Item I and approve all other consent agenda items as submitted, including HOT funding of Chamber for \$672.78, Museum for \$1147.79, Varner Hogg Volunteers for \$1100, and City for \$2162.33. Tindol seconded the motion. All voted Aye.

7. **ITEMS REMOVED FROM CONSENT AGENDA:** It was discussed that additional funding was approved by the EDC for second phase expenses of the Downtown Detour Pocket Park project that includes first layer of concrete and lighting. This will create a cleaner and safer atmosphere for pedestrian traffic. The awarding of grants that have been applied for has been delayed due to the Hurricane/Flood event. Biedenfeld made motion to approve the EDC recommendation for additional funding of \$16,545. Tindol seconded the motion and all voted Aye.
 8. **PUBLIC HEARING – APPLICATION FOR WINE PERMIT ALLOWING ON-PREMISE CONSUMPTION FOR BLACK’S FAIRY MEADERY, LLC., 325 E. BRAZOS, WEST COLUMBIA TX 77486 BY CALVIN GREEN II, OWNER:** Mr. Green, along with his business partners Traci Kuhfuss and Terica Groves, reported that the type of beverage they will brew is honey-based and is currently the fastest growing ale in popularity. They will be a wholesaler and distributor proposing an upscale atmosphere featuring tasting rooms.
 9. **OLD BUSINESS.**
 - A. **CONSIDER ORDINANCE REMOVING SCHOOL ZONES AT OTIS LANE AND SH 35 AND S. COLUMBIA DR.:** After discussing the need for Section 3 to be deleted, motion was made by Tindol and seconded by Thomas to adopt Ordinance No. 655 captioned as

AN ORDINANCE OF THE CITY OF WEST COLUMBIA, TEXAS, AMENDING SECTION 18-98, “SCHOOL ZONES” OF CHAPTER 18, “TRAFFIC AND VEHICLES” OF THE CODE OF ORDINANCES OF THE CITY OF WEST COLUMBIA, TEXAS, BY REMOVING SCHOOL ZONE DESIGNATIONS FROM OTTIS LANE AND HIGHWAY 36 (S. COLUMBIA); PROVIDING A SAVINGS CLAUSE; AND MAKING OTHER PROVISIONS RELATED TO THE SUBJECT.
- All voted Aye.
10. **NEW BUSINESS.**
 - A. **CONSIDER APPLICATION FOR WINE PERMIT ALLOWING ON-PREMISE CONSUMPTION FOR BLACK’S FAIRY MEADERY, LLC., 325 E. BRAZOS, WEST COLUMBIA TX 77486 BY CALVIN GREEN II, OWNER:** Motion was made by Biedenfeld and seconded by Maynor to authorize the city secretary’s signature approving a wine permit allowing on-premise consumption for Black’s Fairy Meadery. All voted Aye.
 - B. **CONSIDER SUBDIVISION AND/OR COMBINATION OF PROPERTIES ON CROCKETT ST. AND E. JEFFERSON BY GARY MEFFORD, OWNER:** Mr. Mefford has requested to revise the lot lines of two properties that he currently owns and an adjacent property he is proposing to purchase in order to add a garage to one of his properties. City Attorney Olson advised to identify set-backs and utility easements. Motion was made by Biedenfeld to approve the subdivision request contingent on identifying easements. Motion was seconded by Tindol and all voted Aye.
 - C. **CONSIDER PROPOSED CHANGES TO ANIMAL ORDINANCE:** Item was tabled for further discussion between city attorney, animal control officer and Chief Odin.
 - D. **CONSIDER PERMIT FEES FOR ORDINANCE REGULATING NETWORK NODES:** It was discussed that permit fees for construction within the city’s right-of-ways were not

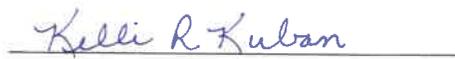
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- set when the ordinance was adopted. City Attorneys felt the recommended fees of \$10 for permit and \$15 for inspection were low but reasonable and suggested to monitor these permits for any changes needed in the future. Tindol made a motion to approve the \$10/\$15 fees that was seconded by Thomas. All voted Aye.
- E. CONSIDER RESOLUTION CASTING VOTES FOR BRAZORIA COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS: Motion was made by Biedenfeld to adopt Resolution No. 490 casting 5 votes for incumbent Salyer and 1 vote for each of the other incumbents for Brazoria County Appraisal District Board of Directors. Motion was seconded by Tindol and all voted Aye.
- F. CONSIDER AUTHORIZING PROPOSALS FOR ENGINEERING SERVICES FOR CDBG PROJECT: The Dyson, Woodbine, Starfield water line replacement qualified as the 2018 CDBG project with the pipe-bursting method being explained as the most logical process for back property lines. Motion was made by Biedenfeld and seconded by Thomas to authorize proposals for engineering services for CDBG project. All voted Aye.
- G. CONSIDER AUTHORIZING ADVERTISEMENT OF BIDS FOR POLICE DEPARTMENT ROOF REPAIRS: It was discussed that a membrane system would be best repair method for Police Department roof damaged by winds from Hurricane Harvey. Motion was made by Tindol to authorize the advertisement of bids for Police Department roof repair. Motion was seconded by Biedenfeld and all voted Aye.
- H. CONSIDER N. 11TH DRAINAGE CONCERNS – WAYNE PATTERSON: Mr. Patterson was not present. No action taken.
- I. CONSIDER MARSHALL DITCH ACCESS CONCERNS – MIKE MARSHALL: Mr. Marshall was not present. No action taken.
- J. CLOSED MEETING: THE CITY COUNCIL WILL CONVENE IN A CLOSED SESSION OR A CLOSED MEETING PURSUANT TO CHAPTER 551.071 ENTITLED “OPEN MEETINGS” OF THE TEXAS GOVERNMENT CODE TO DISCUSS PENDIGN OR CONTEMPLATED LITIGATION OR A MATTER IN WHICH THE DUTY OF THE ATTORNEY FOR THE CITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT IS REQUIRED TO BE DISCUSSED IN CLOSED SESSION: Mayor Kincannon closed the open meeting and convened in closed session at 7:48 p.m. and reconvened in an open meeting at 8:28 p.m.
- K. ACTION AS A RESULT OF A CLOSED MEETING: There was none.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 8:29 p.m.


 LAURIE B. KINCANNON, Mayor

ATTEST:


 KELLI R. KUBAN, City Secretary