

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, MAY 8TH, 2017

The City Council of the City of West Columbia, Texas, convenes this the 8th day of May, 2017 at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 - Present: Mayor Kincannon, Aldermen Thomas, Maynor, Walker, and Biedenfeld. Also present were City Manager Sutherland, City Secretary Kuban and City Attorney David Olson.
 - Absent: Aldermen Tindol.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and congratulated the incumbents on their re-election and Biedenfeld congratulated Chief Odin for being honored by the Daughters of the American Revolution. Walker then reported on the upcoming Columbia United event. Chief Odin was then presented with the Hurricane Awareness Week and Police Week Proclamations while CEMS employees were presented with the EMS Week Proclamation.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – *Well No. 4 survey is completed and submission to USRDA is being prepared; Sidewalk project is nearing completion and the contractor is working on cleaning up; San Jacinto Festival was a success and the weather was beautiful; Return of the American Legion is underway and will be final on June 1st; Building Inspector and Code Enforcement Officer position is still open and is being advertised; Goal Setting Budget Workshop is scheduled for May 15th at 7p.m.; Sky Wonder Pyrotechnics will once again conduct the Backyard Fireworks Display on July 4th at First Capitol Park and HEB will help sponsor this annual event; City offices will be closed for Memorial Day Holiday on May 29th.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
 - B. CITY TREASURER'S REPORT. Reports were submitted in Council packet.
 - C. POLICE DEPARTMENT AND ANIMAL CONTROL REPORT. Reports were submitted in Council packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
 - E. FIRE DEPARTMENT REPORT. Report was submitted in Council packet
 - F. CODE ENFORCEMENT AND FIRE MARSHAL REPORT. Only the Fire Marshal report was submitted in Council packet as Code Enforcement position is vacant.
 - G. CEMS. Report was submitted in Council packet.
 - H. PUBLIC WORKS REPORT. Report was submitted in Council packet.
 - I. CONSIDER HOTEL OCCUPANCY TAX ADVISORY BOARDS' FUNDING RECOMMENDATIONS.
 Motion was made by Beidenfeld and seconded by Thomas to approve all consent agenda reports submitted including granting HOT funding to M&M Hair Care for property and façade improvements in the amount of \$575.25 and to Meredith Wright for additional property improvements in the amount of \$1673.00. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.

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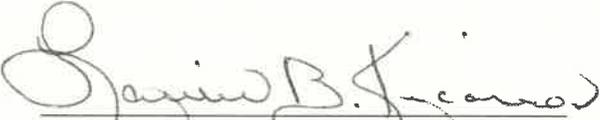
8. PUBLIC HEARING: CONSIDER THE ESTABLISHMENT OF A REINVESTMENT ZONE OF THE 400 AND 500 BLOCKS OF E. BRAZOS: Kincannon closed the open meeting and entered into a public hearing at 7:15 p.m. It was stated that several properties along this area are changing hands and that reinvestment zone designations have a two year expiration. With no public comments or discussion, Kincannon closed the public hearing and entered back into an open meeting at 7:16 p.m.
9. NEW BUSINESS:
- A. CONSIDER ORDINANCE ESTABLISHING A REINVESTMENT ZONE OF THE 400 AND 500 BLOCKS OF E. BRAZOS: Motion was made by Walker, seconded by Biedenfeld to adopt Ordinance No. 649 captioned as
- AN ORDINANCE FOR THE CITY COUNCIL OF THE CITY OF WEST COLUMBIA, TEXAS, DESIGNATING A REINVESTMENT ZONE WITH THE CITY LIMITS; PROVIDING FOR THE REPEAL OF ALL SECTIONS OF THE CODE OF ORDINANCES, OTHER ORDINANCES, RESOLUTIONS OR REGULATIONS OF THE CITY WHICH ARE IN ANY MANNER IN CONFLICT OR INCONSISTENT WITH THIS ORDINANCE; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.
- All voted Aye. Walker stated that the public should be informed that abatement is only for a set number of years not by taking away the tax burden of the property owner, but only delaying it.
- B. CONSIDER RESOLUTION ENTERING INTO A TAX ABATEMENT AGREEMENT WITH LADY BUG GIFTS & EMBROIDERY: Motion was made by Walker, seconded by Thomas to adopt Resolution No. 485 granting tax abatement agreement with Lady Bug Gifts & Embroidery. All voted Aye.
- C. CONSIDER REQUEST FOR SIDEWALK ALONG TEXACO ST. BETWEEN S. GRAY AND LOGGINS DR.: The location and distance of the easements along Texaco between S. Gray and Loggins at the elementary school was discussed as was sidewalk material options. It was suggested that an ADA compliant concrete sidewalk would be a better value for the property owners and that an asphalt path would be selling short. It was reported that CBISD would be willing to share material costs. Concrete option was the consensus of the council and to approach the school with an actual plan. A survey was suggested to be completed first so the item was tabled for the city manager to complete a plan and contact CBISD. Maynor suggested including the other end of Texaco along the high school property in the plan. No action taken.
- D. CONSIDER SECOND READING OF RESOLUTION NO. 484 APPROVING 380 AGREEMENT BETWEEN WEST COLUMBIA ECONOMIC DEVELOPMENT CORPORATION AND GRIT FITNESS: The second reading of Resolution No. 484 was required prior to approving the 380 agreement between the EDC and Grit Fitness. The agreement is an obligation of reimbursements of \$5600 that will be recouped through sales tax. Walker made motion to approve Resolution No. 484 and the second reading. The motion was seconded by Thomas. Maynor completed a Conflict of Interest affidavit based on ownership of 10% or more of the voting or shares of the business entity and

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ownership of \$2,500 or more of the fair market value of the business entity and abstained from vote. All others voted Aye.

- E. CONSIDER COLUMBIA BLOOMS PROPOSAL FOR WILSON AND CITY PROPERTY LANDSCAPING: Columbia Blooms representative Sandy Hurst reported on a combination project between property pending city ownership and property privately owned by Rebecca Wilson. She stated that all plants and structures will be located on the private side and only a dry creek rock bed will be placed on city property. There is a four month deadline for their grant and they are seeking the city's permission for this project. Walker stated that a letter of support shouldn't be a problem. It was reported that the Smith family is in the process of deeding the area discussed to the city and a title search is pending. Walker made a motion to approve the project contingent on property transfer and to supply a letter of support in the mean time. Biedenfeld seconded the motion and all voted Aye. City Attorney Olson advised that a letter of support is all that is necessary at this time.
- F. CONSIDER OFFER TO ACQUIRE CITY PROPERTY ON S. BROAD ST. BY MEREDITH WRIGHT: Kincannon requested to table this item until after the budget workshop when city properties will be discussed. No action taken.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 7:42 P.M.



LAURIE B. KINCANNON, Mayor

ATTEST:



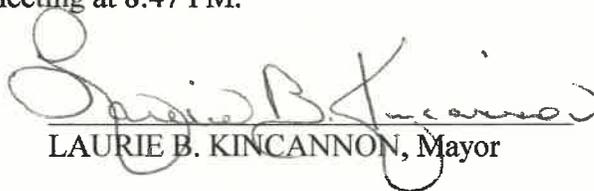
KELLI R. KUBAN, City Secretary

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CITY COUNCIL MINUTES
 OF A SPECIAL MEETING
 MONDAY, MAY 15, 2017

The City Council of the City of West Columbia, Texas, convenes this the 15th day of May, 2017, at 7:00 p.m. in a special meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Mayor Kincannon. Present were Kincannon, Thomas, Tindol, Maynor, Walker and Biedefeld, City Manager Sutherland and City Secretary Kuban. None were absent.
2. **CANVASS ELECTION:** The results of the 2017 General Election were discussed with the positions of Thomas and Walker being unopposed and that of Alderman Position 3 going to incumbent Maynor over opponent James Sober by votes of 139 to 83. Motion was made by Tindol and seconded by Biedefeld to accept the election results. All voted Aye.
3. **BUDGET WORKSHOP – GOAL SETTING:** City Manager Sutherland gave a power point presentation of the status of the city's current budget and future goals and discussed accomplishments and the budget calendar. Topics discussed included, but were not limited to the following: Employee raises between 3% and 5%; PD training program and/or housing incentive options; Utility project funds that could be redirected pending Well No. 4 going online; Paying cash for Well No. 4 transmission line instead of waiting on the USRDA grant processing delays; Contracting drainage project along Fisher and Lamar; New Police Department facility is a priority and relocating to the Library/Civic Center if they move to Heritage Hall was discussed. It was suggested to advertise EOC building "as is" and that sale proceeds could be used as seed money for this project. It was suggested to give property to EDC if no bids received; Drug K-9 Unit requested if it can be funded by a social media source; Meeting set up with VCUD to discuss contract; Notify CEMS of further funding reductions and discuss contract terms regarding one ambulance remaining in city; Utility infrastructure extension to recently annexed 40 acres on Business Hwy 35; Bidding materials for street resurfacing projects to expedite county project with 2" overlay on N. 12th. being a priority and that feathering sides of Ellis Ln. would be less expensive than widening the road; Also discussed was the American Legion contract terminating on June 1st with Walker questioning the delay from the January 1st deadline set by Council and a closed meeting was requested to discuss city engineer's performance regarding Well No. 4 project.
4. **ADJOURN:** Mayor Kincannon adjourned the meeting at 8:47 PM.


 LAURIE B. KINCANNON, Mayor

ATTEST:



 KELLI R. KUBAN, City Secretary