

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, MARCH 13TH, 2017

The City Council of the City of West Columbia, Texas, convenes this the 13th day of March, 2017 at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. **INVOCATION & PLEDGE.** Invocation was given by Alderman Biedenfeld.
2. **ROLL CALL.** City Secretary Kuban called the roll of the Council.
 Present: Mayor Kincannon, Aldermen Thomas, Tindol, and Biedenfeld.
 Also present were City Manager Sutherland, City Secretary Kuban and City Attorney David Olson.
 Absent: Aldermen Maynor and Walker.
3. **MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS:** Kincannon greeted everyone and welcomed them to the meeting before greeting the visitors from Port Freeport. Tindol invited the public to the annual San Jacinto Festival and Kincannon announced the Rotary Shrimp Boil. Biedenfeld reported that Brazoria County Days at the state capitol was a success. Proclamations were read honoring Fair Housing Month and National Blinded Veteran's Day. Kincannon then awarded Employee of the Month for the month of January to Deputy Municipal Court Clerk and Juvenile Case Manager Becki Lewis.
4. **CITIZENS' COMMENTS:** Paula Raeke, retired teacher who lives on Loggins Dr. reported that she attended the school board meeting at the suggestion of council. She spoke to CHS Principal Chris Miller about meeting with the mayor to discuss the installation of a sidewalk between S. Gray and Loggins along Texaco at the elementary school. She also stated that she would be willing to help in any capacity including writing grants. Chief Odin agreed that a sidewalk would be the safest option. * Meredith Wright and her daughter, Bo requested the replacement or repair of approximately 22 feet of missing sidewalk and 12 feet of missing curb in front of her property purchased on Broad St. where she will be building a retail store. She stated that the porch will go over a section of the sidewalk but she was concerned about customer safety and not having a curb stop. If the city will not cover the full cost to replace or repair the sidewalk, she is open to partnering with the city.
5. **CITY MANAGER'S REPORT:** Sutherland reported on the following – * As a follow up to a request made at the last meeting, a count of students using the street crossings at the elementary school was conducted. An average of 30 students in the morning and 24 in the afternoon walk along Texaco between S. Gray and Loggins. * Department heads completed the T-600 Disaster Accounting 101 exercise that will be used to test procedures focused on emergency finance that will be submitted to council in policy form soon. * TNMP has set power poles and transformers at Well No. 4 site and engineering is awaiting approval from USRDA to go out for bids. * Kidfish is scheduled for this weekend at First Capitol Park and Sky Wonder Pyrotechnics will again conduct the annual July 4th Fireworks Display. * Code Enforcement Officer, Melody Mitchell has taken a job with the City of Angleton and Reserve Officer, Traci Wiener will be filling in temporarily until the position combined with Building Inspector can be filled. * Melissa Cuellar is the new Animal Control Officer and School Crossing Guard. * Brazoria County Days in Austin was attended by Kincannon, Walker, Biedenfeld and Sutherland.
6. **CONSENT AGENDA:**

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- A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). Minutes were submitted in Council packet.
- B. CITY TREASURER'S REPORT. Reports were submitted in Council packet.
- C. POLICE DEPARTMENT AND ANIMAL CONTROL REPORT. Reports were submitted in Council packet.
- D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
- E. FIRE DEPARTMENT REPORT. Reports have not been submitted to date.
- F. CODE ENFORCEMENT AND FIRE MARSHAL REPORT. Reports were submitted in Council packet.
- G. CEMS. Report was submitted in Council packet.
- H. PUBLIC WORKS REPORT. Report was submitted in Council packet.
- Motion was made by Biedenfeld and seconded by Tindol to approve all consent agenda reports submitted. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.
8. PUBLIC HEARING: ABATEMENT OF STRUCTURES LOCATED AT 225 W. JACKSON THAT HAS BEEN FOUND TO BE UNOCCUPIED; INTERIOR AND EXTERIOR CONDITIONS FOUND TO BE CONSTITUTING HAZARD TO HEALTH, SAFETY AND WELFARE OF CITIZENS, ENDANGERMENT TO PERSONS AND PROPERTY; THEREFORE DEEMED DILAPIDATED, SUBSTANDARD AND UNFIT FOR HUMAN HABITATION: Kincannon closed the open meeting and started the public hearing at 7:22 p.m. Robert and Kim Levi were present to discuss their options for their mobile home located at 225 W. Jackson. They haven't lived in it since purchasing a new mobile home due to Mrs. Levi's health issues and relocating to another area of the city. They are requesting to make repairs and clean the Jackson St. property. They stated their busy work schedules have deterred this to date, however Mr. Levi reported that he has torn down an outbuilding and mowed the grass. After discussion of the specific conditions and code violations, Sutherland suggested an inspection by a HUD certified inspector, due to mobile home requirements, to determine if the home is salvageable. With no other discussion or public comments, Kincannon closed the public hearing at 7:30 p.m.
9. OLD BUSINESS:
- A. CONSIDER RESOLUTION AUTHORIZING 380 AGREEMENT – ZION TOWNHOMES: It was stated that with the passing of a resolution approving the 380 agreement with Zion Townhomes a second reading is not required unless project is funded by EDC tax monies, which it is not due to it being residential and not commercial. City attorney Olson stated that public funds must be contractual with specific provisions. Motion was made by Biedenfeld and seconded by Thomas to adopt Resolution No. 482 authorizing the 380 agreement with Zion Townhomes. All voted Aye.
10. NEW BUSINESS.
- A. CONSIDER DELINQUENT TAX AND MUNICIPAL COURT FINE COLLECTION REPORT – MIKE DARLOW, ATTORNEY FOR PERDUE BRANDON FIELDER COLLINS AND MOTT, LLP: Mike Darlow presented the annual report of the collection of delinquent property taxes and court fines/fees. Their service costs the city

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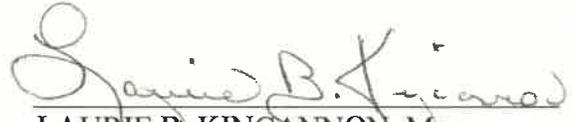
nothing as all collection fees are the burden of the property owners and court defendants.
No action necessary.

- B. CONSIDER DELINQUENT TAX COLLECTION CONTRACT RENEWAL WITH PERDUE BRANDON FIELDER COLLINS AND MOTT, LLP: Motion was made by Biedenfeld and seconded by Thomas to approve the renewal of Delinquent Tax Collection contract with Perdue Brandon Fielder Collins and Mott, LLC. All voted Aye.
- C. CONSIDER ISSUING ORDER OF ABATEMENT OF STRUCTURE LOCATED AT 225 W. JACKSON: Biedenfeld made motion to allow 60 days for HUD inspection report to be completed and a workable plan be presented to the city manager. Motion was seconded by Tindol and all voted Aye.
- D. CONSIDER RESOLUTION SUPPORTING ADDITIONAL ROUTES FOR HEAVY LIFT CORRIDOR IN BRAZORIA COUNTY: Mike Wilson, EDC Director of Port Freeport distributed handouts regarding statistics of heavy lift corridor and reported that there could be a 20% reduction of truck traffic on the roads in addition to secondary benefits such as emissions. Also present were Port Commissioner, Shane Pirtle and Government Affairs Liaison, Diana Kile. Motion was made by Biedenfeld to adopt Resolution No. 480 supporting additional routes for heavy lift corridor in Brazoria County. Motion was seconded by Tindol and all voted Aye.
- E. CONSIDER RESOLUTION OF NO OBJECTION OF 4% HOUSING TAX CREDITS FOR BROOKS MANOR APARTMENTS: It was explained that this resolution was being re-presented to council to correct the tax credits from 2016 to 2017. Motion was made by Biedenfeld and seconded by Thomas to adopt Resolution No. 479 of no objection of 2017 4% tax credits for Brooks Manor Apartments. All voted Aye.
- F. CONSIDER BRAZORIA COUNTY MOSQUITO DISTRICT REQUEST FOR AERIAL SPRAYING: Motion was made by Tindol and seconded by Thomas to approve Brazoria County Mosquito District request for annual aerial spraying. All voted Aye.
- G. CONSIDER RESOLUTION ADOPTING TAX ABATEMENT GUIDELINES AND POLICY: Motion was made by Tindol to approve Resolution No. 481 adopting tax abatement guidelines and policy. Motion was seconded by Biedenfeld. City Attorney Olson reporting that there were no new statutes. All voted Aye.
- H. CONSIDER SETTING 2017/18 BUDGET CALENDAR: Motion was made by Tindol and seconded by Thomas to adopt the 2017/18 Budget Calendar. All voted Aye.
- I. CONSIDER DECLARING PUBLIC WORKS EQUIPMENT AS SURPLUS AND AUTHORIZING DISPOSAL: Public Works Supervisor, Matthew Fisher reported that a Cub Cadet mower and a 2004 F150 pickup truck were no longer in use and requested to advertise for bids. Motion was made by Tindol and seconded by Biedenfeld to declare Public Works equipment as surplus and authorize disposal. All voted Aye.
- J. CLOSED MEETING – THE CITY COUNCIL WILL CONVENE IN A CLOSED SESSION OR A CLOSED MEETING URSUANT TO CHAPTER 551 ENTITLED “OPEN MEETINGS” OF A TEXAS GOVERNMENT CODE AS FOLLOWS: PU8RSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE TO CONSULT WITH CITY ATTORNEY REGARDING PENDING LITIGATION – CHARLIE BROWN HERITAGE FOUNDATION V. CBISD AND CITY OF WEST COLUMBIA: Kincannon closed the open meeting at 8:03 p.m. to enter into an executive session and reconvened the open meeting at 8:34 p.m.

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- K. ACTION AS A RESULT OF A CLOSED EXECUTIVE SESSION: There was none.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 8:35 P.M.


LAURIE B. KINCANNON, Mayor

ATTEST:



KELLI R. KUBAN, City Secretary