

STATE OF TEXAS
 COUNTY OF BRAZORIA
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES
 OF A REGULAR MEETING
 MONDAY, AUGUST 8th, 2016

The City Council of the City of West Columbia, Texas, convenes this the 8th day of August 2016, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Biedenfeld.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
 - Present: Mayor Kincannon, Aldermen Thomas, Tindol, and Biedenfeld.
 City Manager Sutherland, City Secretary Kuban and City Attorney Olson.
 - Absent: Aldermen Maynor and Walker.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and welcomed them to the meeting.
4. CITIZENS' COMMENTS: Judy Tomlin addressed council on behalf of her family, husband Donnis Tomlin and brother and sister-in-law, Robert and Ann Kay who live on W. Texaco Ave. She stated their concerns for safety due to the speeding traffic, mostly during school events and requested a stop sign be placed at Oak and W. Texaco as a preventative measure from future accidents. Kincannon reported that she had contacted CBISD to consider a sidewalk project along the length of this street as it is a major thoroughfare to football and softball fields and to monitor the traffic. This request will be brought back for action next month. Also addressing council was Alma Spears of Bennett St. of her concerns for public health safety regarding the standing water along Brown and W. Jackson in regard to the current Zika virus.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – Loan paperwork is being completed for the USRDA loan and resolution is on this agenda. The pump has been set in the well and property owners have been contacted regarding access to easements for transmission line. * TxDOT sidewalk project is well under way and requests to lower some of the manholes have been submitted. * Matula & Matula will start demo project on Wright properties all along the 500 block of E. Brazos this week. * FEMA kick-off meeting was held and there is a 60-day deadline to submit documentation. * Sidewalk options are being discussed for area between RV annex and Library and TxDOT may be involved. * First Capitol Festival preparations are underway for September 10th. * Storm Debris Removal contract request has been submitted to H-GAC. * The city has acquired a van from Brazoria County with the help of Alderman Thomas. The cost to the city was \$10 and it will be used for tourism.
6. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S).
 - B. CITY TREASURER'S REPORT. Report was submitted in Council's packet.
 - C. POLICE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - D. MUNICIPAL COURT REPORT. Report was submitted in Council's packet.
 - E. FIRE DEPARTMENT REPORT. Report was submitted in Council's packet.
 - F. CEMS. Report was submitted in Council's packet.
 - G. PUBLIC WORKS REPORT. Report was submitted in Council's packet.
 - I. CONSIDER EDC BUSINESS INCENTIVE GRANT FUNDING RECOMMENDATIONS.
 - H. CONSIDER HOT ADVISORY BOARD'S FUNDING RECOMMENDATIONS.

Motion was made by Tindol, seconded by Thomas to approve all consent agenda. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.

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8. PUBLIC HEARING:

- A. RESIDENTIAL PROTECTION ORDINANCE REGARDING A BUSINESS LOCATED AT 110 KIRTON CT. BY JEANELLE KEY, OWNER: Kincannon closed the open meeting and entered into a public hearing at 7:11 p.m. to discuss a request from Jeanelle Key, owner of Key Touch Therapeutic Massage to move her business to her home. She submitted acknowledgments from all adjacent property owners with no opposition. There being no public comments made, Kincannon closed the public hearing and reconvened in open session at 7:12 p.m.

9. NEW BUSINESS:

- A. CONSIDER RESIDENTIAL PROTECTION ORDINANCE REGARDING A BUSINESS LOCATED AT 110 KIRTON CT. BY JEANELLE KEY, OWNER: Motion was made by Biedenfeld, seconded by Thomas to authorize issuance of any permits needed for Ms. Key to move business to 110 Kirton Ct. All voted Aye.
- B. DISCUSS AND CONSIDER REQUEST BY LORETTA WASHINGTON REGARDING 500 N. 13TH STREET: Ms. Washington reported that she had moved a duplex to her property at 500 N. 13th and paid the water and sewer tap fees. Although the water main existed and water has been connected, there is no current sewer main in that area. There were delays by the city that resulted in the TxDOT application not being filed as this involves a state easement. Sutherland reported the application has now been filed and every effort is being made to expedite this project. All materials have been staged on her property and completion should take approximately a week once TxDOT has given approval. No action taken.
- C. DISCUSS AND CONSIDER REQUEST TO CONNECT TO CITY UTILITIES AT 34547 FM 1301 BY GARY HANSON, OWNER: Mr. Hanson reported that he has purchased a double-wide mobile home for his son to temporarily live in on this property that he stated the correct address is 34701 FM 1301. He is requesting to tie into city water line that currently services his shop located on this property, but there is no sewer main. He will install a back-flow preventer, if required. It was stated that he could use the existing tap with separate meters. He is open to annexation, but may need sewer sooner than a line can be installed, so may need to go to the expense of installing a septic system. Beidenfeld made motion to authorize the city manager and public works supervisor to work with Mr. Hanson to accommodate his request. Motion was seconded by Tindol and all voted Aye.
- D. CONSIDER HOTEL OCCUPANCY TAX ADVISORY BOARD APPOINTMENT: Motion was made by Thomas and seconded by Tindol to (re)appoint Cindy Saville, who had served previously, to the HOT Advisory Board. All voted Aye.
- E. CONSIDER BRAZORIA COUNTY ROAD & BRIDGE INTERLOCAL AGREEMENT FOR FISCAL YEAR 2017: It was discussed that the county could not complete any projects from the current year's list due to other events, but the city could re-submit the same list for the upcoming year and projects are completed in order of submittal. Motion was made by Biedenfeld, seconded by Thomas to approve the 2017 Brazoria County Road and Bridge Interlocal Agreement. All voted Aye.
- F. CONSIDER TML INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES NOMINATIONS: Biedenfeld made motion that was seconded by Tindol to approve the nominations of the incumbent members to TML Risk Pool Board of Trustees. All voted Aye.

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- G. CONSIDER VEHICLE AND EQUIPMENT PURCHASES FOR PUBLIC WORKS: Public Works Supervisor Matthew Fisher made proposal for the purchase of two public works vehicles and a tractor. \$22,000 had been budgeted this fiscal year for the purchase of one vehicle. The 2002 Ford F150 would be replaced with a 2016 Ram for a cost of \$23,610. The additional cost would be funded from line item adjustments. The 2000 Ford F250 Tool Truck would be replaced with a 2016 model with a Tool Bed for \$32,500. These are the best estimates he obtained and there are unused funds available from road material line items and some others to fund the second vehicle in this year's budget. The city's two Kubota tractors each have multiple issues and Fisher can also fund one replacement in this year's budget by unused line items adjustments. The first vehicle and the tractor are both within the city manager's spending limit, but the second vehicle requires council approval. Tindol made motion to authorize the purchase of two utility vehicles and a tractor for the Public Works department. Motion was seconded by Thomas and all voted Aye. The budget adjustments and disposal of current vehicles and equipment will be future agenda item.
- H. CONSIDER USRDA LOAN RESOLUTION FOR WELL NO. 4: Sutherland reported that the loan for Well No. 4 has been approved and requires a resolution. She stated that the interest rate on the \$1,291,000 loan will be 1.61% and the required reserve payment of \$44,000 will be paid from the Capital Improvement fund. A review of utility rates will be discussed at the upcoming budget workshops. Well No. 4 should have 1.5 times more pumping capacity and better water quality. Motion to approve the USRDA Loan Resolution was made by Tindol and seconded by Thomas with all voting Aye.
- I. CONSIDER VOTE TO PROPOSE A TAX INCREASE AND SCHEDULE TWO PUBLIC HEARINGS: Sutherland gave an explanation of the estimated tax levy produced from the calculations for the effective, roll back and current tax rates. It was discussed that council could propose a tax rate of the current .830000, which would be considered an increase of 10.26%, but the rate voted on could be lower than, but not higher than the proposed rate. Biedenfeld made a motion to propose a tax rate of \$.830000, which is a tax increase of 10.26% above the effective tax rate, to be adopted at a future meeting. The motion was seconded by Tindol. Biedenfeld, Thomas and Tindol voted Aye. No one voted Nay. Walker and Maynor were absent. Biedenfeld then made a motion to set two public hearings for August 22nd and August 29th with Tindol seconding the motion and all voting Aye.
10. ADJOURN: Mayor Kincannon adjourned the meeting at 7:54 p.m.


 LAURIE B. KINCANNON, Mayor

ATTEST:



 KELLI R. KUBAN, City Secretary