

STATE OF TEXAS  
 COUNTY OF BRAZORIA  
 CITY OF WEST COLUMBIA

CITY COUNCIL MINUTES  
 OF A REGULAR MEETING  
 MONDAY, MARCH 14TH, 2016

The City Council of the City of West Columbia, Texas, convenes this the 14<sup>th</sup> day of March 2016, at 7:00 p.m. in a regular meeting in the Council Chambers, 512 E. Brazos, West Columbia, Texas.

1. INVOCATION & PLEDGE. Invocation was given by Alderman Walker.
2. ROLL CALL. City Secretary Kuban called the roll of the Council.
  - Present: Mayor Kincannon, Aldermen Thomas, Maynor, Walker and Biedenfeld.
  - Also present were City Manager Sutherland, City Secretary Kuban and Interim City Attorney David Olson.
  - Absent: Alderman Tindol.
3. MAYOR AND CITY COUNCIL GREETINGS AND PRESENTATIONS: Kincannon greeted everyone and commended Public Works Supervisor Joe Ramirez and his crew for their hard work on a water/sewer line issue in the Woodbine/Dyson area. Biedenfeld wished his parents a happy 50<sup>th</sup> wedding anniversary before presenting a proclamation to DAR representative honoring Vietnam Veterans Day. Kincannon then presented a proclamation for Fair Housing Month and Chief Odin honored Officer Miguel Camero as Employee of the Month.
4. CITIZENS' COMMENTS: There were none.
5. CITY MANAGER'S REPORT: Sutherland reported on the following – \* Weisinger Well Drilling had completed the Well No. 4 drilling project and the results of the testing have been reviewed by hydrologists. Ground storage tank No. 3 is equipped to ventilate water from Well No. 4. The transmission line design is delayed due to easement issues. It was discussed that the best water line route to take would be to bore under Bernard St. and up 18<sup>th</sup> St. \* The TxDOT sidewalk project was awarded to Fuqua Construction Co., Inc. for \$741,699.95. There will be a 60-day delay in the contract and then they will schedule the preconstruction meeting. \* Public Works Supervisor Joe Ramirez has passed his Class C Groundwater Licence. His department has been busy installing manhole rings, automated meters, and the next phase of street sign replacements, in addition to repairing water leaks and sewer problems. \* EDC met with MetroStudy for an update on the housing study and the additional information that was requested is being incorporated into the final project.
6. CONSENT AGENDA:
  - A. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S). The minutes of the February meeting were included in Council packet.
  - B. CITY TREASURER'S REPORT. Report was submitted in Council packet.
  - C. POLICE DEPARTMENT AND ANIMAL CONTROL REPORTS. Reports were submitted in Council packet.
  - D. MUNICIPAL COURT REPORT. Report was submitted in Council packet.
  - E. FIRE DEPARTMENT REPORT. Report has not been submitted to date.
  - F. CODE ENFORCEMENT AND FIRE MARSHAL REPORT. Reports were submitted in Council packet.
  - G. CEMS. Report was submitted in Council packet.
  - H. PUBLIC WORKS REPORT. Report was submitted in Council packet.

Motion was made by Biedenfeld, seconded by Thomas to approve all consent agenda reports. All voted Aye.
7. ITEMS REMOVED FROM CONSENT AGENDA: There were none.

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8. NEW BUSINESS:

- A. CONSIDER PRESENTATION OF 2014/15 ANNUAL AUDIT – KENNEMER, MASTERS & LUNSFORD, LLC.: Wade Whitlow of Kennemer, Masters & Lunsford reported that the city received an unmodified opinion, which is the best to receive. He also stated that due to new accounting standards this year, there was only one year included in the actuarials. Also, where most retirement plans show as a liability, the city's was one of very few recorded as an asset this year. He also reported that the fund balance had grown from very little when he began auditing the city to just over a five month accrued reserve. Kincannon commended the city manager, department heads and council for this accomplishment. Walker made motion to approve the 2014/15 Annual Audit by Kennemer, Masters & Lunsford. Motion was seconded by Thomas and all voted Aye.
- B. CONSIDER WATER WELL NO. 4 PROJECT PAY ESTIMATE NO. 2 BY WEISINGER, INC.: After clarification of the 10% retainage being due and payable upon final inspection, motion was made by Walker, seconded by Biedenfeld to approve Water Well No. 4 pay request no. 2 by Weisinger, Inc. in the amount of \$63,000. All voted Aye.
- C. CONSIDER PETITION FOR VOLUNTARY ANNEXATION AND RESOLUTION SETTING PUBLIC HEARING – 509 N. COLUMBIA DRIVE: Olson advised that only one public hearing is required for a voluntary annexation. Motion was made by Biedenfeld, seconded by Thomas to accept the petition for annexation of 509 N. Columbia Drive and adopt Resolution No. 467 setting the public hearing for April 11<sup>th</sup> at 7pm. All voted Aye.
- D. CONSIDER PETITION FOR VOLUNTARY ANNEXATION AND RESOLUTION SETTING PUBLIC HEARING – 1500 N. 13<sup>TH</sup> STREET: Motion was made by Biedenfeld, seconded by Thomas to accept the petition for annexation for the RV Resort at 1500 N. 13<sup>th</sup> Street and adopt Resolution No. 468 setting the public hearing for April 11<sup>th</sup> at 7pm. All voted Aye.
- E. CONSIDER REQUEST FOR UTILITY ACCOUNT ADJUSTMENT – 1102 DYSON RD.: After discussion with the homeowner resulted in no reasoning for the excessive usage, Walker made a motion to reduce the utility bill by \$93. Biedenfeld seconded the motion and all voted Aye.
- F. CONSIDER WCEDC RECOMMENDATION TO ENTER INTO AN AGREEMENT WITH THE WORLEY COMPANY FOR ECONOMIC SERVICES: Mr. Worley of The Worley Company was present to address any questions council may have had. It was stated that the agreement would allow TWC to exclusively represent the residential and retail interests of the city. Discussion included clarification on travel expenses and percentages to be paid in addition to suggestion of presentation to be made to council similar to that made by Buxton. Also discussed was what an initial investment of \$20,000 included. Olson stated it would include items A through L of the agreement and payment would be made of \$8,000 up front with 12 monthly payments of \$1,000 each and there is a 30-day termination clause for both parties. Walker and Biedenfeld stated they would like to have more definition of the agreement. EDC Director Shoemaker addressed council to further explain that the market study would be on-going. Olson explained the agreement was four aspects and suggested that TWC provide a quarterly report for the EDC to better articulate deliverables and that council could approve the spending and the

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meat of the agreement for the EDC. Walker made motion to approve the expenditure request of the EDC as outlined in the agreement subject to the EDC re-addressing what "assisting" means in item #1 – A,B,C&D and to have a structure of the expenditure developed and presented no later than the next meeting. Motion was seconded by Biedenfeld and all voted Aye.

- G. CONSIDER SUBDIVISION OF PROPERTY ON DANCE DRIVE KNOWN AS JH BELL 1 ½ LEAGUE GRANT, ABSTRACT 40, TRACT 93A, 7.09 ACRES OWNED BY DR. TERRY DRIGGERS: It was reported that Dr. Driggers has requested to subdivide his property on Dance Dr. in order to build a home for his mother. Mr. Roye, of Fireplaces by Roye, was present to represent Dr. Driggers. Motion was made by Walker, seconded by Biedenfeld to approve the subdivision of Dr. Driggers property as per his request. All voted Aye.
- H. CONSIDER CERTIFICATION AND ORDINANCE CANCELING 2016 GENERAL ELECTION AND DECLARING UNOPPOSED CANDIDATES ELECTED: Motion was made by Walker, seconded by Thomas to accept the certification of all incumbents being unopposed and adopting Ordinance No. 642 cancelling 2016 General Election captioned as

AN ORDINANCE CANCELING THE MAY 7, 2016 REGULAR ELECTION AND DECLARING EACH UNOPPOSED CANDIDATE ELECTED TO OFFICE; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

All voted Aye.

- I. CONSIDER BRAZORIA COUNTY MOSQUITO DISTRICT REQUEST FOR AERIAL SPRAYING: Motion was made by Walker, seconded by Biedenfeld to request aerial spraying of mosquitoes from Brazoria County. All voted Aye.
- J. CONSIDER SETTING 2016/17 BUDGET CALENDAR: Motion was made by Biedenfeld, seconded by Thomas to adopt the 2016/17 Budget Calendar. All voted Aye.
- K. CONSIDER 2015/16 FY BUDGET ADJUSTMENT NO. 1: Sutherland reported that Budget Adjustment No. 1 for FY 2015/16 included, but was not limited to those allowed for raises, EDC agreement with The Worley Company, and anticipated expenses for Well No. 4. Motion was made by Walker, seconded by Biedenfeld to adopt Budget Adjustment No. 1. All voted Aye.
9. ADJOURN: Mayor Kincannon adjourned the meeting at 8:10 P.M.

  
 LAURIE B. KINCANNON, Mayor

ATTEST:

  
 KELLI R. KUBAN, City Secretary